

CITY OF PALMERSTON

Minutes of the Internal Audit Committee Meeting
held in Council Chambers, Civic Plaza, Palmerston
on Monday, 18 May 2015 at 5:16pm

Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

1. PRESENT

Members: Tim Flynn (Chair)
Mayor Ian Abbott
Alderman Andrew Byrne

Staff: Ricki Bruhn, Chief Executive Officer
Jan Peters, A/Director of Corporate & Community Services
Maxie Smith, A/Finance Manager
Alyce Breed, Minute Secretary

Gallery: Nil

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

Moved: Mayor Abbott
Seconded: Alderman Byrne

THAT the minutes of the Internal Audit Committee Meeting held Monday, 6 October 2014 pages 41 to 42, be confirmed.

CARRIED IAC/0060-18/05/2015

Moved: Alderman Byrne
Seconded: Tim Flynn

THAT the minutes of the Internal Audit Committee Meeting held Thursday 26 February 2015 pages 43 to 44, be confirmed.

CARRIED IAC/0061-18/05/2015

4. OFFICER REPORTS

4.1 Revised Third Budget Review 2014/15 IAC/029

Moved: Alderman Byrne
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number IAC/029.
2. THAT Council adopts the revised 3rd Budget Review 2014/15, pursuant to section 128 (2) of Local Government Act.

CARRIED IAC/0062-18/05/2015

4.2 Engagement Letter Annual Audit Services IAC/030

Moved: Alderman Byrne
Seconded: Tim Flynn

THAT the Committee receives Report Number IAC/030.

CARRIED IAC/0063-18/05/2015

4.3 Review of FIN09 Internal Audit Committee Policy IAC/031

Moved: Alderman Byrne
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number IAC/031.

CARRIED IAC/0064-18/05/2015

Moved: Mayor Abbott
Seconded: Alderman Byrne

2. THAT Council adopts the reviewed FIN09 Internal Audit Committee Policy subject to clause 4.7.3 being amended to reflect bi-monthly meetings be held on the fourth Tuesday of the month.
3. THAT Council appoints one additional member to the Internal Audit Committee.
4. THAT Council endorses bi-monthly meetings of the Internal Audit Committee commencing in the month of August 2015.

CARRIED IAC/0065-18/05/2015

5. OTHER BUSINESS

Nil

6. CORRESPONDENCE

6.1 2015 Interim Audit Information Requirements Letter

Moved: Mayor Abbott
Seconded: Alderman Byrne

THAT the Committee receives the correspondence 2015 Interim Audit Information Requirements Letter.

CARRIED IAC/0066-18/05/2015

7. CONFIDENTIAL REPORTS

Nil

8. CLOSURE

The meeting closed at 5:36pm

(Chair)