

CITY OF PALMERSTON

**Minutes of Governance and Organisation Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Thursday 8 June 2017 at 8.31am**

Andrew Byrne
Chair

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

Acknowledgement of Traditional Ownership

I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.

Moved: Mayor Abbott
Seconded: Alderman Bunker

THAT Alderman Pascoe-Bell be appointed ex-officio for the Governance and Organisation Committee meeting held on 8 June 2017.

CARRIED GOC/0348 – 08/06/2017

1 PRESENT

Elected Members:	Alderman Andrew Byrne (Chair) Alderman Paul Bunker Alderman Athina Pascoe-Bell His Worship the Mayor Ian Abbott
Staff:	Ben Dornier, Acting Chief Executive Officer Mark Spangler, Director of Technical Services Jan Peters, Director of Community Services Natasha Clifton, Minute Secretary
Gallery:	Maxie Smith, Acting Finance Manager Ian Mathers, HR Advisor

2 APOLOGIES

Alderman Shutt

ACCEPTANCE OF APOLOGIES AND LEAVE OF ABSENCE

Moved: Alderman Bunker
Seconded: Alderman Pascoe-Bell

THAT the apology received from Alderman Shutt be received and granted.

CARRIED GOC/0349 – 08/06/2017

3 CONFIRMATION OF MINUTES

Moved: Alderman Bunker
Seconded: Mayor Abbott

THAT the minutes of the Governance and Organisation Committee Meeting held Thursday, 13 April 2017 pages 150 to 153, be confirmed.

CARRIED GOC/0350 – 08/06/2017

4 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS BEEN GIVEN

Nil.

5 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Nil.

6 PETITIONS

Nil.

7 DEPUTATIONS / PRESENTATIONS

Nil.

8 CONSIDERATION OF MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil.

9 REPORTS

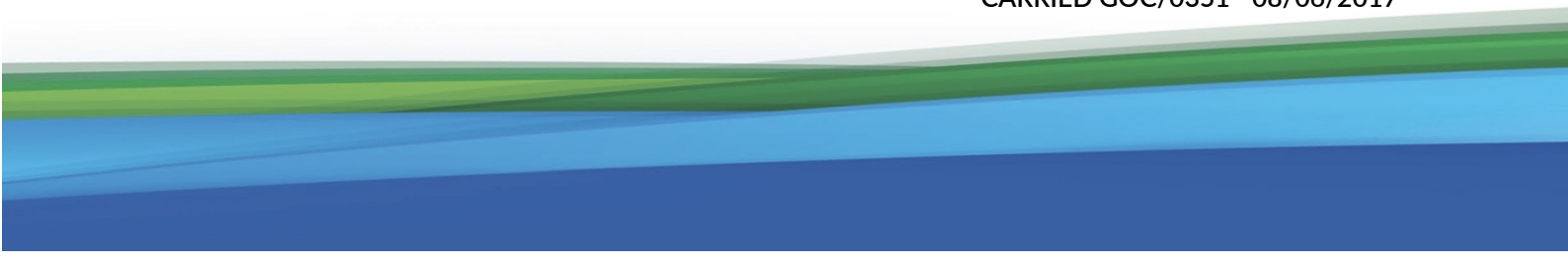
9.1 Action Report

GOC/0168

Moved: Alderman Pascoe-Bell
Seconded: Alderman Bunker

THAT the Committee receives Report Number GOC/0168.

CARRIED GOC/0351 – 08/06/2017



9.2 Leasing of Council Property

GOC/0169

Moved: Alderman Bunker
Seconded: Alderman Pascoe-Bell

1. THAT the Committee receives Report Number GOC/0169.

CARRIED GOC/0352- 08/06/2017

Moved: Alderman Pascoe-Bell
Seconded:

2. THAT Council adopt policy AD04 Lease of Council Property.

MOTION LAPSED FOR WANT OF A SECONDER

Moved: Alderman Byrne
Seconded: Alderman Bunker

3. THAT a report be provided to Governance and Organisation Committee meeting on the existing delegations for the management of Council property and options on how they may be amended.

CARRIED GOC/0353- 08/06/2017

9.3 Review of Policy MEE02 Committees of Council

GOC/0170

Moved: Alderman Bunker
Seconded: Alderman Pascoe-Bell

1. THAT the Committee receives Report Number GOC/0170.

CARRIED GOC/0354- 08/06/2017

Moved: Alderman Pascoe-Bell
Seconded: Alderman Bunker

2. THAT Council adopt the amended Policy MEE02 Committees of Council.

CARRIED GOC/0355- 08/06/2017

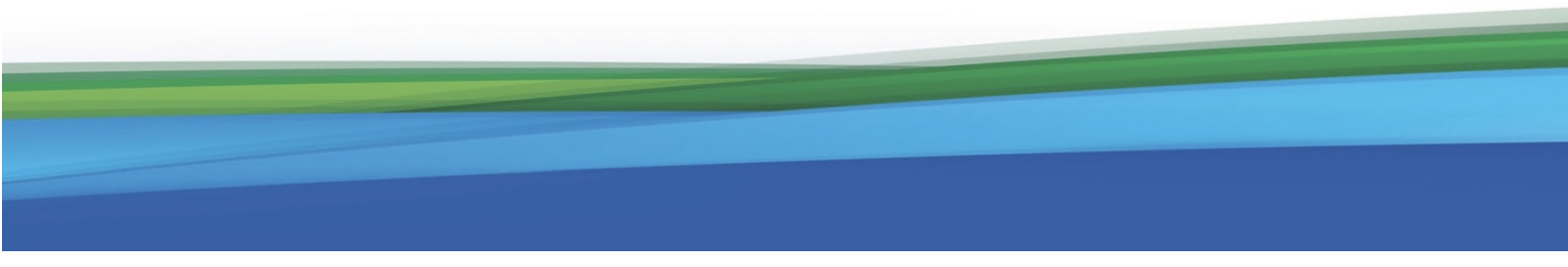
9.4 Roles and Responsibilities of Council – Organisational Structure and Structural Change

GOC/0171

Moved: Alderman Bunker
Seconded: Alderman Pascoe-Bell

1. THAT the Committee receives Report Number GOC/0171.

CARRIED GOC/0356- 08/06/2017



9.4 Roles and Responsibilities of Council – Organisational Structure and Structural Change
(continued) GOC/0171

Moved: Alderman Pascoe-Bell
Seconded: Alderman Bunker

2. THAT a staffing plan policy be brought to Council with the following inclusions;

- The term staffing plan includes but is not limited to an organisational chart of positions and a functional chart of services.
- A staffing plan includes;
 - a. A hierarchical diagram or tree depicting all positions and services of Council,
 - b. The relationship between subordinate and supervising staff from the CEO down.
 - c. The designation or pay level of each position.
- THAT variations to the staffing plan is presented to Council for approval, with reasons for the request to vary.
- The CEO may only recruit only in accordance with the staffing plan.
- The CEO has the staffing plan available online.

CARRIED GOC/0357– 08/06/2017

9.5 Multiple Dwellings on Single Dwelling blocks GOC/0172

Moved: Alderman Bunker
Seconded: Alderman Pascoe-Bell

THAT the Committee receives Report Number GOC/0172.

Alderman Pascoe-Bell left Chambers at 10.24am

Alderman Pascoe-Bell entered Chambers at 10.28am

CARRIED GOC/0358– 08/06/2017

Moved: Alderman Byrne
Seconded: Alderman Pascoe-Bell

THAT Alderman Bunker be appointed to Chair the remainder of the Governance and Organisation Committee meeting.

CARRIED GOC/0359– 08/06/2017

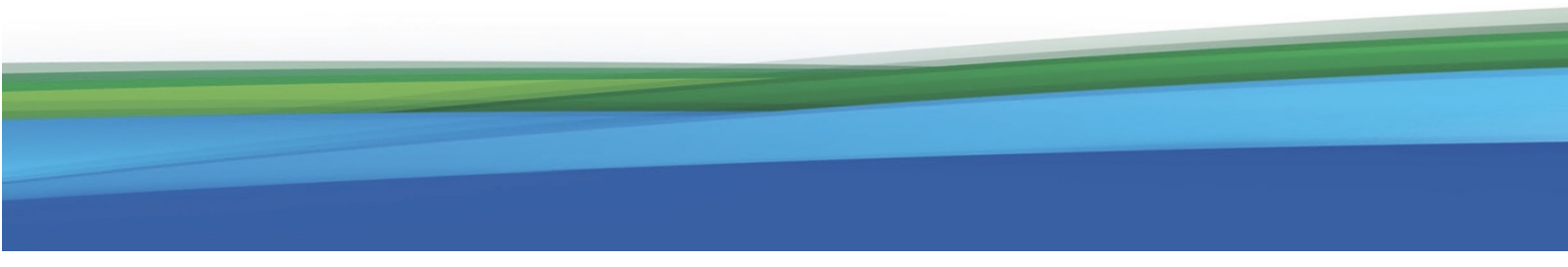
Alderman Byrne left Chambers at 10.35am

9.6 Third Budget Review 2016/17 GOC/0173

Moved: Alderman Pascoe-Bell
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number GOC/0173.

CARRIED GOC/0360– 08/06/2017



9.6 Third Budget Review 2016/17 (continued)

GOC/0173

Moved: Mayor Abbott
Seconded: Alderman Pascoe-Bell

2. THAT Council adopts the 3rd Budget Review 2016/17, pursuant to Section 128 (2) of Local Government Act NT.

CARRIED GOC/0361- 08/06/2017

9.7 Review of Waste Management Policy TECH04

GOC/0174

Moved: Alderman Pascoe-Bell
Seconded: Mayor Abbott

1. THAT the Committee receives Report Number GOC/0174.

CARRIED GOC/0362- 08/06/2017

Moved: Mayor Abbott
Seconded: Alderman Pascoe-Bell

2. THAT Council endorses the amended Waste Management Policy TECH04 and that the policy next be reviewed in the 2021/22 financial year.

CARRIED GOC/0363- 08/06/2017

10 CORRESPONDENCE

Nil.

11 OTHER BUSINESS

Nil.

12 CONFIDENTIAL REPORTS

Nil.

13 CLOSURE

Meeting closed at 10.51am

