

### CITY OF PALMERSTON

**Minutes of CEO Performance Appraisal  
Committee Meeting held in Council Chambers  
Civic Plaza, Palmerston  
on Tuesday 6 December 2016 at 9.55am.**

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Ian Abbott  
Chair

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

#### Audio Disclaimer

An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

#### Acknowledgement of Traditional Ownership

*I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.*

#### 1 PRESENT

Elected Members:	Mayor Ian Abbott (Chair) Deputy Mayor Seranna Shutt Alderman Paul Bunker
Staff:	Alyce Breed, Minute Secretary
Gallery:	Nil

#### 2 APOLOGIES

Nil.

#### 3 CONFIRMATION OF MINUTES

Moved: Alderman Bunker  
Seconded: Deputy Mayor Shutt

1. THAT the minutes of the CEO Performance Appraisal Committee Meeting held Wednesday, 6 January 2016 pages 10 to 11, be confirmed.
2. THAT the Confidential minutes of the CEO Performance Appraisal Committee Meeting held Wednesday, 6 January 2016 pages 6 to 7, be confirmed.

CARRIED CPA/0032 - 06/12/2016

#### 4 REPORTS

Nil.

**5** CORRESPONDENCE

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Nil.

**6** OTHER BUSINESS

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Nil.

**7** CONFIDENTIAL REPORTS

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Moved: Deputy Mayor Shutt  
Seconded: Alderman Bunker

**7.1** Performance Review of the Chief Executive Officer

1. THAT pursuant to Section 65 of the Local Government Act, the Committee orders that the public be excluded from the meeting with the exception of the Minute Secretary on the basis that the Committee considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider the report and associated documents in relation to confidential agenda item 7.1 Performance Review of the Chief Executive Officer and that the Committee is satisfied that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving, considering and discussing the report and associated documentation involves:

- (a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

This item is considered confidential pursuant to Regulation 8 (a) of the Local Government (Administration) Regulations.

2. THAT the Committee orders that the minutes from the Confidential CEO Performance Appraisal Committee meeting, report and associated documentation held on 6 December 2016, in relation to confidential item number 7.1 Performance Review of the Chief Executive Officer remain confidential and not available for public inspection.

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The meeting moved into the Confidential Session at 9:57am.

**8** CLOSURE

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Meeting closed at 10.15am

