SPECIAL COUNCIL AGENDA

CITY OF PALMERSTON

Notice of Special Council Meeting
To be held in Council Chambers, Civic Plaza, Palmerston
On Tuesday, 31 May 2016 at 7:30pm

Ben Dornier
Acting Chief Executive Officer

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Audio Disclaimer
An audio recording of this meeting is being made for minute taking purposes as authorised by City of Palmerston Policy MEE3 Recording of Meetings, available on Council's Website.

1 PRESENT

2 APOLOGIES

3 DEPUTATIONS/PRESENTATIONS

Nil

4 OFFICER REPORTS

4.1	Draft Municipal Plan 2016/2021	***8/0892***
4.2	Council Meetings for June and July 2016	***8/0893***
4.3	Cancellation of the Economic Development and Infrastructure Committee meeting scheduled for Thursday 9 June 2016	***8/0894***

5 CONFIDENTIAL REPORTS

Nil

6 CLOSURE

REPORT NAME: 4.1 Draft Municipal Plan 2016/2021

FROM: Director of Corporate and Community Services

REPORT NUMBER: 8/0892

MEETING DATE: 31 May 2016

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

SUMMARY:
This report proposes adoption of the Draft Municipal Plan 2016/2021 to enable Council to release the Plan and invite written submissions from the Community.

RECOMMENDATION

1. THAT Council receives Report Number 8/0892.
2. THAT Council receives and notes the Draft Municipal Plan 2016/2021 as prepared.
3. THAT the Draft Municipal Plan 2016/2021 is released for public consultation and a further report is prepared for Council at the expiration of the statutory 21 day public consultation period, being from 1 June to 21 June 2016.

BACKGROUND:
The requirement for a Municipal Plan is contained within Sections 22 – 24 of the *Local Government Act* as follows:

22 Municipal, Regional or shire plan

(1) Each council must have a plan for its area.

(2) The plan for a municipal council is called the municipal plan, for a regional council, the regional plan, and for a shire council, the shire plan.

(3) A council's municipal, regional or shire plan:

(a) must be accessible on the council's website; and

(b) must be available for inspection at the council's public office; and

(c) must be available for purchase at a fee fixed by the council from the council's public office.

23 Contents of municipal, regional or shire plan

(1) A municipal, regional or shire plan:

(a) must contain:

(i) a service delivery plan for the period to which the municipal, regional or shire plan relates; and

(ii) the council's budget; and

(b) must contain, or incorporate by reference:

(i) any long-term, community or strategic plan adopted by the council or a local authority or local board and relevant to the period to which the municipal, regional or shire plan relates; and

(ii) the council's long-term financial plan; and

(c) must contain, or incorporate by reference, the council's most recent assessment of:

(i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and

(ii) the opportunities and challenges for local government service delivery in the council's area; and

(iii) possible changes to the administrative and regulatory framework for delivering local government services in the council's area over the period to which the plan relates; and

(iv) whether possibilities exist for improving local government service delivery by cooperation with other councils, or with government agencies or other organisations; and

(d) must define indicators for judging the standard of its performance.

(2) A council must make or revise an assessment of the matters mentioned in subsection (1)(c) at least once in the council's term and, until the council makes or revises the assessment, the municipal, regional or shire plan is to include the assessment (if any) made during the previous term of the council.

(3) A municipal, regional or shire plan incorporates a plan or assessment by reference if it refers to the plan or assessment and includes a link or reference to a webpage on which the plan or assessment is accessible.

24 Annual review of municipal, regional or shire plan

(1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and

(b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and

(c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and

(d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal, regional or shire plan, this

section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

Please note 24(3) and 24(4) above with reference to the Annual Budget.

FINANCIAL IMPLICATIONS:
Funds for advertising in the NT News and Palmerston Sun are within the current budget.

LEGISLATION/POLICY:
As per Sections 22-24 of the Local Government Act, indicated above.

RECOMMENDING: Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au.

AUTHOR: Ben Dornier, Director of Corporate and Community Services.

SCHEDULE OF ATTACHMENTS:
Attachment A: Draft Municipal Plan 2016/2021

CITY OF PALMERSTON

MUNICIPAL PLAN

2016-2021

city of PALMERSTON

PALMERSTON
PRETTY
PARK
Palmerston - A Place for People

2016 - 2021
MUNICIPAL **PLAN**

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PUBLIC CONSULTATION AND REVIEW

The Draft 2016/2017 City of Palmerston Municipal Plan is to be exhibited for public consultation for a minimum 21 days as prescribed by Section 24(2)(c) of the Local Government Act. This consultation process commences on 01/06/2016 and concludes at 5.00pm on 21/06/2016.

Public feedback will be considered and presented with the final Municipal Plan for adoption at the next Ordinary Meeting of the City of Palmerston to be held on 05/07/2016.

Members of the public may submit feedback via:

- Email palmerston@palmerston.nt.gov.au
- In writing to the Chief Executive Officer, PO Box 1 Palmerston NT 0831
- Online feedback form – go to Contact Us on Council's website www.palmerston.nt.gov.au

This consultation is a public process and all feedback will be published on Council's website as part of the 21/06/2016 Ordinary Meeting of Council.

MESSAGE FROM THE MAYOR

This is an exciting year for Palmerston, as the culmination of significant effort by Council over many years will see the completion of planned upgrades to the Boulevard. Already, this is spurring growth, and two new mixed residential developments within the City Centre have begun the design stages. The Palmerston City Centre Master Plan 2030 and its associated strategies are truly coming into fruition. Continued growth across the municipality this year will also see the opening of the Gateway Shopping Centre, completion of nearly $57m in road works by the Northern Territory Government, and significant progress on the Palmerston Regional Hospital. Hard work and shared vision by Council, the Northern Territory Government, local developers and the Commonwealth has been influential in making these advancements occur.

Goyder Square is particularly noteworthy. The completion of redevelopment now allows Council to promote and support renewed activities and events in the city centre which support active lifestyles, arts and culture, and economic development - but most of all, a place for people.

The budget for 2016/2017 provides a continuation of existing services as well as new initiatives and resolution to a number of legacy issues such as the rehabilitation of the old Archer Landfill site. Whilst there are many more projects that Council would like to include in the budget, we are mindful of the cost of living pressures facing our ratepayers, and we believe the

THE PALMERSTON CITY CENTRE MASTER PLAN 2030 AND ITS ASSOCIATED STRATEGIES ARE TRULY COMING INTO FRUITION.

budget presented in this document provides a financially sustainable step forward. I also take this opportunity to thank the Northern Territory Government for the recurrent funding that is made available, and also to thank the Australian Government for their ongoing Financial Assistance Grants and Black Spot Road Funding.

I am pleased to present to our community the Municipal Plan 2016-2021, and look forward to tackling the challenges and opportunities the new year will bring.

Ian Abbott
Ian Abbott - Mayor

MESSAGE FROM THE CEO

The 2016/2017 financial year will see the completion of our initial projects to come out of the Palmerston City Centre Master Plan. With the redevelopment of Goyder Square completed in December 2015, the final stage of 'The Boulevard' is now under construction with this project scheduled to be completed in September 2016. Upon completion of these works, the total contribution to these projects will be $15m with approximately $13m being funded by Council with contributions also being received from the NT Government and Australian Government.

As a result of these projects, Council has set the standard for future development within the Central Business District and it is pleasing to see a renewed interest from Developers seeking to invest in our City Centre. The Boulevard Plaza project is expected to commence in June 2016 and Council is in the process of selling two allotments in the CBD which will see mixed-use developments, incorporating residential uses, occur on these vacant sites. For our Master Plan to be successful, it requires investment into our CBD and it is pleasing to see this occur from the private sector.

Other major developments including the Gateway Shopping Centre (scheduled to open in the first half of 2017) and the Palmerston Regional Hospital (scheduled to open in the first half of 2018) will create significant employment opportunities for local residents. The level of commercial / retail development across the city is testament to the confidence shown by developers in Palmerston with

projects either completed or under way in Bakewell, Bellamack, Rosebery, Zuccoli, Yarrawonga and Maluka Views.

The latest population growth figures for the Northern Territory from the Australian Bureau of Statistics indicates that the population of Palmerston increased by 910 people to reach 34,500 as at 30 June 2015. This equates to a 2.7% increase and it is still likely that the population will reach 40,000 residents by the year 2020.

To assist Council in providing future services and infrastructure for a growing population, a draft Community Infrastructure Plan has been developed which will go out to public consultation to enable feedback to be received from the community. The Plan will: -

- Guide the development, timing, design and location of community infrastructure for the life of the Plan (2016 – 2026);
- Clearly identify the services and facilities required for the City of Palmerston's emerging population;
- Provide the City of Palmerston with a framework for community infrastructure planning principles and standards for the planning of community infrastructure in all urban areas beyond the life of the Plan (10 + years).

The 2016/2017 year will see a considerable shift in the make-up of our capital budget as the focus will transfer from the CBD to the previous Archer landfill site where considerable rehabilitation works are required. The balance of the capital budget will also prioritise funding for renewal and upgrading of existing assets including roads, buildings, playgrounds, parks and stormwater drainage.

With the imminent loss of several car parking areas in the CBD, including the area opposite the Recreation Centre, Council will need to give consideration to implementing its Car Parking Strategy to ensure car parking is available for workers and visitors to the CBD.

When compared to other councils across Australia, the City of Palmerston is fortunate to be experiencing good population and development growth throughout the city. Many of these developments will create job opportunities and add to the growing economy within the Municipality.

Our staff, with the support of Council are working hard to 'activate' the recently developed Goyder Square with the return of the Friday night Palmerston & Rural Markets and a number of other events already held and planned for the dry season. Whilst this project created considerable angst for the local traders and residents during construction, it is now providing a wonderful area for socialising in the heart of Palmerston.

The landscape within Palmerston continues to change and I am confident 2016/2017 will be another exciting year for the City of Palmerston and its residents. I look forward to continuing to work with the Council and the Palmerston community on achieving our ambitious goals for the City's future.

Ricki Bruhn
Chief Executive Officer

INTRODUCTION

The Municipal Plan provides the City of Palmerston's strategies over the next five years. This is Council's fourth annual revision of its Municipal Plan, outlining priorities and directions for the next five years 2016 – 2021.

This Plan stresses cultural vitality, economic prosperity, environmental sustainability and social equality - the Plan's strategic directions focus on four key areas:

- **Community & Cultural Wellbeing:** This key area covers activities of Council devoted to the wellbeing of our community, including arts and culture, libraries, health and safety, sports and recreation, parks and gardens and family.
- **Economic Development:** Strategies, programs, support and advocacy initiatives related to the economic vitality of our city are found in this area, including city planning, support for local businesses and tourism, and government liaison.
- **Environment & Infrastructure:** Roads and transport, drainage, bridges, developer liaison, waste management and Council services related to streetscaping and sustainability are found in this key area.
- **Governance & Organisation:** Ensuring your Council is run in an efficient, responsible and sustainable manner means that your rates are used in the most appropriate manner. This key area includes responsibility and accountability, finance, human resources, information technology, and a host of continuous improvement and performance measurement initiatives.

This revision of the Municipal Plan follows a number of significant changes introduced in 2012, both in the manner in which our service delivery strategies are articulated, but also in the manner in which Council approaches governance and transparency.

In addition to outlining our strategies, the Municipal Plan provides the City of Palmerston's **Annual Business Plan 2016/17**, broken down into the categories of **People, Systems and Processes, Assets, Service Delivery and Risk. The Annual Budget 2016/17** then outlines how Council intends to finance its operations in a prudent and responsible manner.

The plan was first introduced in 2012, and is a dynamic, working document that will be continuously reviewed and updated to reflect the views of residents over coming years.

VISION AND MISSION

VISION *"A Place for People"*

VALUES

we are committed to

MISSION

The City of Palmerston is committed to:

- Improving the safety of all our citizens
- Maintaining our own identity
- Providing services, facilities and amenities to support the community's needs
- Developing and maintaining our reputation for being clean and green

We will achieve this through:

- Delivering to our community high quality value for money services that meet their diverse needs

WHO WE ARE

Palmerston, located 21km south of Darwin, commenced development in 1982 and continues to be one of Australia's fastest growing cities. Palmerston was declared a city on 2 August 2000. The latest Australian Bureau of Statistics population data indicates the population of Palmerston has reached 34,500 as at 30 June 2015.

With an average age of 28, Palmerston's growing population is primarily made up of families. Around 25.8% of the population is under 15 years of age with only 4.1% of the population over 65 years of age. Palmerston has two major shopping complexes (with a further two under construction), various sporting clubs, restaurants, Quest Serviced Apartments, tavern, skate park, cinema and smaller shops.

The City itself has 12 suburbs already developed - Driver, Gray, Bellamack, Johnston, Woodroffe, Moulden, Durack, Farrar, Gunn, Rosebery, Bakewell, and Marlow Lagoon. The new suburb of Zuccoli is now under construction, along with the new area of Durack Heights. Once these final suburbs have been completed and in-fill opportunities realised, it is estimated the population of Palmerston will be close to 40,000 residents by 2020. Although Palmerston is mainly residential, it also has two light industrial areas - Pinelands and Yarrawonga.

The City's tropical environment is perfect for outdoor living. Palmerston has a wide range of sporting groups. The Palmerston Swimming and Fitness Centre is the home of the swimming pool and offers a gym, aerobics and swimming, as well as martial arts classes.

A multipurpose recreation centre is also located in the City Centre near the Public Library. A new water park operated by the NT Government off University Avenue opened in 2012. Palmerston has over 100 parks, many with playgrounds, shelters and barbecues. Marlow Lagoon is a large recreation area where community and private events are often held.

On Friday nights during the Dry Season, Palmerston's Friday night markets come alive in the City Centre. The markets boast a wide array of delicious international food, as well as craft, fruit and vegetables, and gift items for sale, activities for the kids, and entertainment for the whole family.

STRATEGIC PLANNING FRAMEWORK

The Municipal Plan plays the leading role in Council's Strategic Planning Framework, guiding all other planning and reporting activities. It is based on four Strategic Focus areas which cover the services and responsibilities of Council: Community & Cultural Wellbeing; Economic Development; Environment & Infrastructure; Governance & Organisation.

1 COMMUNTIY & CULTURAL WELLBEING

1.1 HEALTHY COMMUNITIES

We are committed to providing quality health and family support services to our community

- ✓ Healthy Lifestyle Programs
- ✓ COPAL (Childhood Obesity Prevention and Lifestyle) Programs
- ✓ Support and Advocacy: Families, Youth and Seniors
- ✓ Support and Advocacy: Medical Facilities and Services
- ✓ Support and Advocacy: Disability Access

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
HEALTHY COMMUNITIES	98.99	98.81	97.73	95.78

1.2 SAFE COMMUNITIES

We are committed to ensuring the safety and security of our community

- ✓ Animal Management
- ✓ Cyclone, Disaster and Emergency Management
- ✓ Regulatory Services
- ✓ Street Lighting
- ✓ Support and Advocacy: Emergency Services
- ✓ Support and Advocacy: Crime Prevention and Law Enforcement
- ✓ Support and Advocacy: Injury Prevention

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
SAFE COMMUNITIES	78.24	80.28	84.93	77.14

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

COMMUNITY RECREATION AND AMENITIES	2015/16 Revised Budget	2016/17 Budget
Activities		
Effective provision, management and maintenance of recreational facilities and amenities to the community, such as car parks, public conveniences, parks, gardens and reserves, indoor and outdoor sports facilities and swimming pools, as well as removal of graffiti and repair of vandalism.	$5,532,264	$6,242,781

LIBRARY SERVICES	2015/16 Revised Budget	2016/17 Budget
Activities		
Provide effective delivery of library services to the community, including the management of Council's local history collection, acquire and manage high quality book stock and reference material, upgrading facilities where appropriate, provide public internet access, and initiatives to increase library usage.	$1,168,656	$1,335,030

1.3 ARTS AND CULTURE

We are committed to the fostering and promotion of arts and culture within our community, the awareness and promotion of our local history, and advocacy for

- ✓ Library Programs and Services
- ✓ Events
- ✓ Public Artwork
- ✓ Support and Advocacy: Arts and Culture Programs
- ✓ Support and Advocacy: Community Groups, Events and Attractions

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
ARTS AND CULTURE	90.47	86.63	111.91	107.45

1.4 RECREATION

We are committed to providing quality recreation and sporting facilities, parks, gardens, playgrounds and open spaces for the benefit of our community

- ✓ Sporting, Recreational and Leisure Facilities and Programs
- ✓ Walking and Cycling Infrastructure
- ✓ Parks, Gardens and Playgrounds
- ✓ Streetscapes and Open Spaces
- ✓ Support and Advocacy: Increased Recreational Infrastructure

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
RECREATION	119.13	118.18	114.69	111.82

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

COMMUNITY SUPPORT	2015/16 Revised Budget	2016/17 Budget
Activities		
Provision of advocacy, activities, programs and initiatives in support of the community, including Healthy lifestyle, youth multicultural and seniors programs. Facilitation of community engagement through advisory groups, networks and committees. Community support is also provided via community events such as Australia Day celebrations, Carols, citizenship ceremonies, and the administering of the Community Grants Scheme.	$2,011,202	$1,493,184

2 ECONOMIC DEVELOPMENT

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

2.1 TOURISM

We are committed to supporting tourism throughout our region

- ✓ Town and Business Signage
- ✓ Accommodation
- ✓ Support & Advocacy: Tourism Organisations and Operators
- ✓ Support & Advocacy: Government Initiatives

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
TOURISM	-	-	85.75	84.25

2.2 LOCAL BUSINESS AND INDUSTRY

We are committed to ensuring local businesses and industry receive the support they need in order to grow and prosper within our region

- ✓ Transport Infrastructure
- ✓ Local Purchasing and Procurement
- ✓ Support and Advocacy: Government Funding and Initiatives
- ✓ Support and Advocacy: Training and Employment Initiatives
- ✓ Support and Advocacy: Industry Organisations

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
LOCAL BUSINESS AND INDUSTRY	85.63	85.53	85.54	82.92

2.3 CITY PLANNING

We are committed to effective and responsible city planning which balances and meets both residential and commercial needs in our community

- ✓ City of Palmerston CBD Master Plan Implementation
- ✓ Public Land Use
- ✓ Support and Advocacy: NT Government Planning and Development Control

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
CITY PLANNING	-	-	89.41	80.22

REGULATORY SERVICES	2015/16 Revised Budget	2016/17 Budget
Activities	$826,225	$710,455
Administer by-laws, support emergency services, provide effective control and regulation of dogs, infringements.		

ENVIRONMENT & INFRASTRUCTURE

3

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

3.1 ENVIRONMENTAL SUSTAINABILITY

We are committed to actively protecting and enhancing the environmental assets and infrastructure of the City of Palmerston, while supporting local businesses and industry in sustainable land use

- ✓ Climate Change Impact Reduction
- ✓ Greenhouse Emissions Measurement and Reduction
- ✓ Energy and Water Resource Management Initiatives
- ✓ Support & Advocacy: Planning and Development Controls
- ✓ Support & Advocacy: Community Action, Education and Organisations
- ✓ Support & Advocacy: Conservation and Biodiversity

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
ENVIRONMENTAL SUSTAINABILITY	95.98	95.19	96.93	91.30

3.2 ASSETS AND INFRASTRUCTURE

We are committed to maintaining and developing community assets and infrastructure which meet the needs of our community

- ✓ Roads, Bridges, Footpaths and Car Parking
- ✓ Council Buildings and Facilities
- ✓ Stormwater Infrastructure
- ✓ Support and Advocacy: Traffic Management and Road Safety
- ✓ Support and Advocacy: Territory and Federal Infrastructure and Land

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
ASSETS & INFRASTRUCTURE	106.65	107.89	107.75	106.65

3.3 WASTE

We are committed to providing comprehensive and effective waste management services to our community

- ✓ Kerbside Waste Collection and Recycling
- ✓ Hard and Green Waste Facilities
- ✓ Support and Advocacy: Recycling, re-use and minimisation
- ✓ Support and Advocacy: Education initiatives

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
WASTE COLLECTION & DISPOSAL	129.69	129.94	133.40	129.25

ENVIRONMENTAL SERVICES & WASTE MANAGEMENT	2015/16 Revised Budget	2016/17 Budget
Activities	$5,520,798	$5,522,083
Support and advocate activities and initiatives promoting environmental awareness and education in the community. Support for initiatives encouraging the use of renewable energy. Provide effective collection and disposal of domestic waste and green waste, collect recyclable litter, and administer the Archer Waste Transfer Station.		

ROADS AND INFRASTRUCTURE	2015/16 Revised Budget	2016/17 Budget
Activities	$3,687,491	$3,810,059
Provide and effectively manage Council infrastructure assets such as bridges, bike and footpaths, kerbing, roadside verges, sealed roads, stormwater infrastructure, floodplain management, street lighting, lawns and trees etc. Maintain Council plant and machinery, carry out construction and maintenance activities of assets.		

4 GOVERNANCE & ORGANISATION

4.1 RESPONSIBILITY

We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

- ✓ Elected Member Accountability to the Community
- ✓ Governance, Strategy, Legislation and Policy
- ✓ Business Planning and Performance Reporting Frameworks
- ✓ Financial Sustainability and Asset Management
- ✓ Risk Management and Workplace Health and Safety

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
RESPONSIBILITY	81.78	84.03	80.93	75.27

4.2 SERVICE

We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

- ✓ Customer Service Standards
- ✓ Community Engagement and Voter Participation
- ✓ Governance and Participation on Council Advisory Groups
- ✓ Open Government and Transparency Initiatives

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
SERVICE	82.02	82.34	82.00	73.18

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

GOVERNANCE	2015/16 Revised Budget	2016/17 Budget
Activities		
Effectively provide appropriate support services and governance training to Elected Members, conduct civic receptions, promote and support voter participation, conduct Council elections every four years, conduct Council meetings, benchmarking activities, disaster recovery, ensure legislative compliance and good governance, corporate planning and reporting, performance management, WHS and risk management.	$408,702	$352,526

4.3 PEOPLE

We value our people, and the culture of our organisation. We are committed to continuous improvement and innovation whilst seeking to reduce the costs of Council services through increased efficiency

- ✓ Human Resources and Workforce Development
- ✓ Training and Development of Elected Members
- ✓ Cost Reduction and Efficiency Initiatives
- ✓ Continuous Improvement, Benchmarking, Research and Innovation

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
PEOPLE	94.09	94.51	94.38	88.20

4.4 SYSTEMS

We are committed to ensuring the systems and processes of Council support the organisation in delivering the best possible services to the community

- ✓ Internal Business Processes and Service Levels
- ✓ Financial and Administrative Services
- ✓ Information and Communication Technology Services

KEY PERFORMANCE INDICATOR	2012	2013	2014	2015
SYSTEMS	89.64	92.26	92.69	93.54

FOCUS: COUNCIL RESPONSIBILITY
FOCUS: COMMUNITY SUPPORT

COUNCIL ADMINISTRATION	2015/16 Revised Budget	2016/17 Budget
Activities		
Provide Council operations with effective administrative and support services, including financial management, public relations, customer services, plant management, human resources, training and development, information technology, payroll, workplace health and safety, rates administration, and records management.	$6,336,949	$6,200,811

HOW WE MEASURE PERFORMANCE

Primary Performance Indicators: Community Satisfaction Survey

Council is very aware performance is 'in the eye of the beholder', and the satisfaction of the community is the primary measure of performance. No matter how well we think we are doing, it is the community's opinion which matters most.

For this reason, wherever possible there is a survey score for a particular service or activity tied to each Outcome. The survey is carried out annually by Roy Morgan Research on behalf of Council beginning in 2012 and the scores are used to determine overall performance of Council with regards to a particular Outcome. With roughly 400 telephone interviews conducted to provide a cross section of ages and suburbs, Council has no ability to influence the analysis of community satisfaction, thus providing an objective outcome the community can rely on. Scores of 100 indicate the community is "satisfied" with the performance of Council.

The next Roy Morgan survey is scheduled to commence in June 2016 with the subsequent data to be included in the City of Palmerston's Annual Report at the end of 2016.

The survey was adjusted in 2014 to more closely align with the Municipal Plan. In some cases, it has been as simple as recalculating responses in past surveys into the corresponding Municipal Plan outcome area – in some cases it has meant asking new questions in the survey. Where the

survey area includes new components, this is identified. These improvements have allowed us to more closely focus on Economic Development in particular. Sadly, it does mean in some instances we have lost the trend over the past three years, but anticipate the added focus on these areas will provide better indication of Community Satisfaction in these areas in the future.

Secondary Performance Indicators: Key Performance Indicators (KPIs)

A large set of KPIs are monitored and reported on internally and included in the Annual Report, helping track specific aspects of its services and activities. This includes financial indicators, asset management indicators, and so on. Each area of the Municipal Plan has a suite of these KPIs, which are regularly adjusted and reviewed. These KPIs help Council adjust priorities and resources over time to ensure the community satisfaction measured by the Primary Performance Indicators above is appropriately reflected.

Interested in learning more about the City of Palmerston's Municipal Plan?

The public is strongly encouraged to provide feedback regarding this plan. The success of this plan is reliant on it matching the needs and addressing the concerns of the community! Email us at palmerston@palmerston.nt.gov.au, or call 08 8935 9922.

PERFORMANCE TABLE 2012, 2013, 2014, 2015

		2012	2013	2014	2015
	Sample size	401	407	402	400
	Projected population over 18	18,677	18,678	19,588	19,588
1.1	HEALTHY COMMUNITIES	97.09	98.69	97.73	95.78
1.2	SAFE COMMUNITIES	84.35	86.79	84.93	77.14
1.3	ARTS AND CULTURE	110.47	109.70	111.91	107.45
1.4	RECREATION	119.13	118.18	114.69	111.82
2.1	TOURISM	n/a	n/a	85.75	84.25
2.2	LOCAL BUSINESS AND INDUSTRY	85.63	85.53	85.54	82.92
2.3	CITY PLANNING	n/a	n/a	89.41	80.22
3.1	ENVIRONMENTAL SUSTAINABILITY	95.98	95.19	96.93	91.30
3.2	ASSETS AND INFRASTRUCTURE	110.61	111.79	107.75	106.65
3.3	WASTE	129.69	129.94	133.40	129.25
4.1	RESPONSIBILITY	83.89	82.74	80.93	75.27
4.2	SERVICE	82.02	82.34	82.00	73.18
4.3	PEOPLE	94.09	94.51	94.38	88.20
4.4	SYSTEMS	89.64	92.26	92.69	93.54

ANNUAL BUSINESS PLAN 2016/17

The Annual Business Plan 2016/17 outlines service delivery plans in line with Council strategy for the coming year, as well as a number of items required under Northern Territory Government legislation. These include:

- An assessment of the adequacy of constitutional arrangements presently in force for the Council under the Local Government Act and in particular, whether they provide the most effective possible representation for the area;
- An assessment of the opportunities and challenges for service delivery in the City of Palmerston;
- Any changes to the administrative and regulatory framework for delivering Council services in the area;
- An assessment of whether possibilities exist for improving Local Government service delivery by cooperation with other councils, or with government agencies or other organisations;
- A set of financial indicators for judging the standard of Council's performance, which complement the Community Satisfaction survey indicators.

Further information is available on Council's website at www.palmerston.nt.gov.au.

KEY AREAS

THE ANNUAL BUSINESS PLAN IS SET OUT IN FIVE KEY AREAS:

PEOPLE

A description of the governance structure of Council, the roles and responsibilities of Aldermen, Deputy Mayor, and Mayor, and a review of the system of representation in place for the City of Palmerston are all found here. This section also provides a description of allowances provided to Elected Members, a description of the role of the CEO, and a brief description of Council's organisational structure.

SYSTEMS AND PROCESSES

Running a Council effectively means ensuring the systems and processes used by staff are reviewed, documented, amended and maintained. The City of Palmerston is dedicated to continuously improving its systems.

ASSETS

Council is responsible for the upkeep and maintenance of a significant amount of community assets – parks, playgrounds, community halls, stormwater infrastructure etc. This section details Council's capital works budget and works program for 2016/2017.

SERVICE DELIVERY

From libraries and pools to irrigating parks and cleaning up after cyclones, a modern city in the Northern Territory offers a wide number of services. This area of the plan provides information regarding budgets for service delivery across Council activities.

RISK

The City of Palmerston is faced with a number of opportunities and challenges moving into the future. This section details some of these, with a particular focus on financial sustainability and its effect on rating strategies for the 2016/17 year. This section also provides the impact of the 2016/17 budget on Council's financial performance indicators.

PEOPLE

Shown in the photograph above are, from left to right: (back) Alderman Andrew Byrne, Alderman Paul Bunker, Alderman Geoff Carter, and (front) Alderman Athina Pascoe-Bell, Deputy Mayor Seranna Shutt, Mayor Ian Abbott and Alderman Sue McKinnon.

Our Council

In accordance with the Local Government Act, Council is made up of seven Elected Members: a Principal Member holding the title of Mayor, and six elected members holding the title of Alderman.

Each year, Council elects one Alderman to serve as Deputy Mayor for a term of 12 months. At the Council Meeting held on 5 April 2016, Alderman Seranna Shutt was appointed as Deputy Mayor for a 12 month term commencing 11 April 2016, replacing Alderman Sue McKinnon whose 12 month term came to a close. The City of Palmerston operates under a single (or 'no wards') system with each of the seven elected members representing the entire city. With 18,465 electors as at 2015, this makes a ratio of 1 elected member for every 3,078 electors.

Due to the rapid population growth continuing to occur in the city, Council continues to consider dividing the city into wards as impractical.

As the city develops, the potential for large swings in representation quotas makes ensuring an equal distribution of voting quotas extremely difficult. Council completed it's 'Review of Constitutional Arrangements'

in February 2015 and forwarded the final report to the Minister for Local Government and Community Services. Unfortunately, the response to this review has been delayed.

The Department of Local Government and Community Services has informed Council that it anticipates a decision on these requests will be made in the third quarter of 2016. Council has requested the Minister's consent to:

- Increase the number of elected representatives (not counting the Mayor) from six to eight;
- Change the title of the Elected Members from Alderman to Councillor;
- Pursue changes to Council's municipal boundaries.

Elected Members are provided with financial support in recognition of the significant amount of work required in representing their community. Council resolved on 19 April 2016 that these allowances be increased to the maximum allowable as set out in the Ministerial Guidelines, shown in the following table:

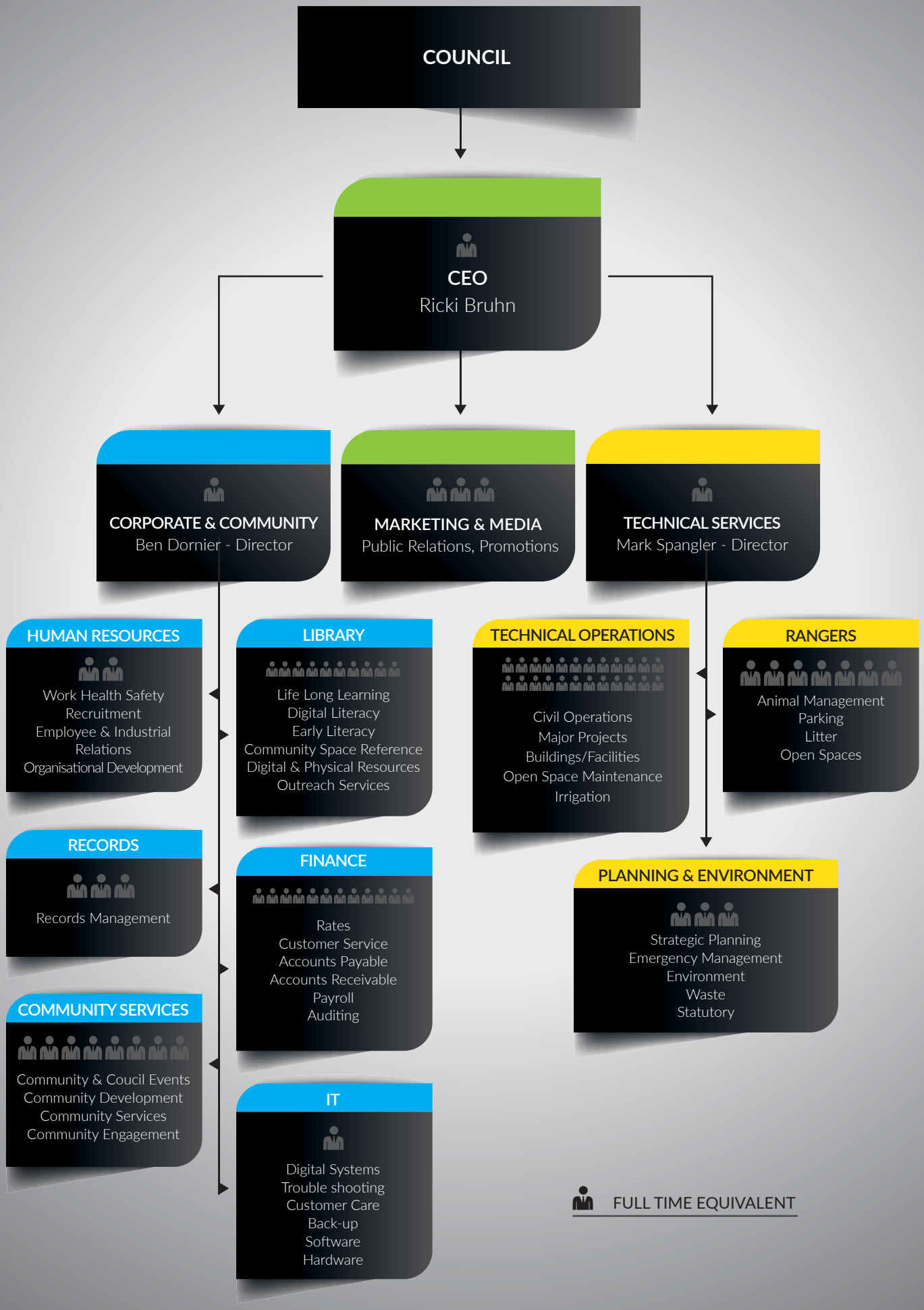
ALLOWANCE DESCRIPTION	MAYOR	DEPUTY MAYOR	ALDERMAN
Annual Base Allowance	$85,312.54	$31,546.25	$15,343.80
Annual Electoral Allowance	$22,454.45	$5,614.79	$5,614.79
TOTALS	**$107,766.99**	**$37,161.04**	**$20,958.59**
Professional Development Allowance	$3,653.68	$3,653.68	$3,653.68

In addition, Aldermen other than the Mayor or Deputy Mayor are entitled to claim a $150 extra meeting allowance to a maximum of $10,229.59.

Details of eligibility and restrictions of these meeting allowances, as well as all other Elected Member benefits and entitlements, are outlined in Council Policy EM02 'Elected Members Benefits and Support Policy' available on Council's website.

As per the Local Government Act, Council employs a Chief Executive Officer and delegates a number of authorities under the Act to carry out the day to day functions of Council.

The CEO is responsible for the overall administration of Council affairs, and works closely with Elected Members to ensure Council goals and objectives are met. Approximately 77 staff members operate under the CEO's direction, divided amongst the Corporate and Community Services and the Technical Services departments.


COUNCIL
CEO
Ricki Bruhn
CORPORATE & COMMUNITY
Ben Dornier - Director
MARKETING & MEDIA
Public Relations, Promotions
TECHNICAL SERVICES
Mark Spangler - Director
HUMAN RESOURCES
Work Health Safety
Recruitment
Employee & Industrial Relations
Organisational Development
LIBRARY
Life Long Learning
Digital Literacy
Early Literacy
Community Space Reference
Digital & Physical Resources
Outreach Services
TECHNICAL OPERATIONS
Civil Operations
Major Projects
Buildings/Facilities
Open Space Maintenance
Irrigation
RANGERS
Animal Management
Parking
Litter
Open Spaces
RECORDS
Records Management
FINANCE
Rates
Customer Service
Accounts Payable
Accounts Receivable
Payroll
Auditing
PLANNING & ENVIRONMENT
Strategic Planning
Emergency Management
Environment
Waste
Statutory
COMMUNITY SERVICES
Community & Coucil Events
Community Development
Community Services
Community Engagement
IT
Digital Systems
Trouble shooting
Customer Care
Back-up
Software
Hardware
FULL TIME EQUIVALENT

GOVERNANCE AND ORGANISATION COMMITTEE

1

CHAIR: **Alderman Byrne**

MEMBERS: Alderman Byrne, Alderman Bunker, Alderman Carter, Deputy Mayor Shutt

ECONOMIC DEVELOPMENT AND INFRASTRUCTURE COMMITTEE

2

CHAIR: **Alderman Bunker**

MEMBERS: Alderman Bunker, Alderman Byrne, Alderman McKinnon, Alderman Pascoe-Bell

COMMUNITY, CULTURE AND ENVIRONMENT COMMITTEE

3

CHAIR: **Alderman McKinnon**

MEMBERS: Alderman McKinnon, Alderman Carter, Deputy Mayor Shutt, Alderman Pascoe-Bell

SYSTEMS & PROCESSES

We are committed to improvement!

Council continues to work on improving our internal processes and systems. We understand the importance of being able to carry out effective and efficient council operations and the need to ensure our community members receive quality services, consistently and repeatedly. We've made some improvements, and know that we need to continually review and keep improving. Below are a few of the areas we are focused on for the 2016/17 year.

Council Systems

At the beginning of the financial year, Council will be implementing an additional component to its core software system which will handle Council assets and allow improved control of maintenance and forward capital works and financial planning, and better enable our field staff in their work. Further integration of software systems across operations will also assist in these improvements. In addition, a new human resource management system will assist the organisation in workforce planning, recruitment and resource planning, while strengthening governance and improving the access of employees to information and training. Both systems represent considerable improvements, and will result in increased efficiency and effectiveness of the organisation.

YouTube: Goyder Square TV Channel

Council installed a large format television screen in Goyder Square in November 2014 and has worked closely with community groups, not-for-profit organisations local traders and clubs to produce promotional pieces, record community events, and showcase community interest short films. These not only provide local content for programming of the Goyder Square TV, but also have allowed Council to develop its own YouTube channel of content to promote our city to the wider world. Council views this as an integral part of the revitalisation of the Central Business District and a valuable tool in the promotion of our community's achievements. Interested in having a movie made about your organisation, cause or local business? Contact Council!

Environmental Initiatives

Council systems and processes have radically altered its consumption of paper, with a large amount of processes becoming digital – this will further increase over the course of the coming year. Council's Sustainability Strategy continues to deliver more effectively the requirements of Council's operations and to support the actions required by the community for the city's natural and built environment. Developed with a holistic view of sustainability and climate change in mind, actions continue to be embedded across all operational areas.

Internal Controls and Enterprise Risk Management

Staff will also implement the Better Practice Model for improved risk management and internal controls which will assist Council and its Internal Audit Committee in having greater oversight of financial processes and enterprise

risk. Developed for local government in South Australia, this framework will allow Council's internal audit staff increased ability to manage the development and implementation of not only financial controls, but also to standardise a consistent approach to risk across all operational areas of Council.

ASSETS

Council has a Long Term Infrastructure and Asset Management Plan which is regularly monitored and updated. This plan lays out the strategies for maintaining and developing existing assets, and for providing new assets which meet the needs of the community.

Council reviews and updates these plans regularly, assessing asset life cycles, safety, sustainability and levels of service. The financial implications for managing these assets inform Council's Long Term Financial Plan, as per Council's Business Planning Framework. Whilst there will always be community demand for the provision of new and upgraded assets, it is imperative priority is given to the replacement and renewal of existing assets before considering the construction or purchase of new assets.

Additionally, with finite financial resources, it is also important Council gives consideration to the disposal of surplus or non-performing assets – thereby releasing financial resources to more appropriate asset management activities.

CAPITAL INCOME	REVISED BUDGET 2015/16	BUDGET 2016/17
Grants, Subsidies, Contributions	$5,520,028	$1,140,778
Profit on Sale of Assets	$57,305	$30,000
Gifted Assets	$35,000,000	$10,000,000
TOTAL	**$40,577,333**	**$11,170,778**

The breakdown of Council's Capital Works Program for 2016/17 can be found on the following page.

CAPITAL EXPENDITURE	DESCRIPTION	BUDGET 2016/17
Carparks	Car parking strategy for CBD	$400,000
Facilities & Structures	Aquatic Centre Front Counter	$12,000
	Aquatic Centre Painting	$7,500
	Aquatic Centre Pump Room	$36,000
	Aquatic Centre Roller Shutter	$25,000
	Dog Pound Roof Replacement	$25,000
	Driver Resource Centre Internal Painting	$7,000
	Library Air conditioning	$10,000
	Library Painting	$14,000
Parks & Reserves	Marlow Lagoon Gazebos	$50,000
	Marlow Lagoon Toilet/Change Room Upgrade	$50,000
	Fishing Platforms Lake 5, 6, 10	$63,000
	Memorial Park display of Catalina Radial Engine	$20,000
	Escarpment Walking Trail	$60,000
	General Playground Upgrade	$370,175
	Bollard Replacement	$50,000
	Durack Lakes Weir Upgrade	$35,000
	Irrigation Cabinet Replacements	$10,000
	Irrigation Controllers Upgrade	$70,000
	Irrigation Controllers Protection	$10,000
	Irrigation Refurbishment	$300,000
	Marlow Lagoon Pathway	$95,000
	Pump renewals inclusive enclosures and electrical work	$100,000
	Seating Replacement	$10,000
	Switchboards for pumps and bores	$60,000
	Tree Replacement	$20,000
	Lighting upgrades in parks	$50,000
	BBQ Replacement	$20,000
	General Playground Refurbishment	$125,000
Roads and Transport	Flockhart Road Footpath	$31,500
	Tulagi Road	$500,000
	Driveway Replacements	$30,000
	Footpath Replacements	$60,000
	Roadsign Replacements	$15,000
	Cyclepath Replacements	$60,000
	Reseal Program	$400,000
	Disability Access	$50,000
	Subsoil works on various roads	$50,000
Stormwater Drainage	Culvert Safety Structures	$40,000
	Drainage Upgrades	$40,000
Waste Management	Waste Resource Recovery Centre Expression of Interest	$10,000
	Replace Waste Bins in Open Spaces	$12,000
	Stage 1 of Rehabilitation Archer Landfill site	$2,445,000
Plant & Machinery	Replacement Fleet vehicles	$180,000
Information Technology	Various hardware and software upgrades	$52,000
	Total	**$6,080,175**

SERVICE DELIVERY

Council provides a wide variety of services to the community. Services are delivered through three sections with the City of Palmerston being: Technical Services, Community Services and Corporate Services. The majority of council services fall within one of the following three categories:

Ongoing delivery of existing programs and services

Existing services that residents of Palmerston can continue to enjoy and expect in 2016/17 include the Palmerston Library services, community events such as the Palmerston Flicnics, Picnic in the Parks, youth events and senior's week activities. The Community Garden, Palmerston Men's Shed and healthy active lifestyle programs, including the walking programs and exercise station, will continue to be supported by Council.

A large component of Council service delivery is the ongoing maintenance and management of the city's recreation and leisure facilities, community halls and parks and gardens. Council has ownership and responsibility for over 100 parks which are connected or surrounded by over 110km of footpaths and over 40km of bike paths. Each year Council officers and contractors work hard to maintain these facilities along with the ongoing management of Palmerston's numerous waterways and lakes which require weed harvesting on a regular cycle.

Our waste management services extend past the well-known kerbside rubbish collections to include street cleaning, recycling programs, waste transfer and the annual big cyclone clean up.

Our Rangers respond to customer requests and complaints in relation to barking dogs and dog attacks as well as working hard to reunite lost dogs with their owners on a daily basis. Council also issues disability parking permits to provide easier access for residents in need.

Graffiti management, traffic management, signage controls, driveways and verges reimbursements are all part of the long list of ongoing existing services that Council will continue to offer in 2016/2017.

Capital renewal and replacement of existing assets

With the development of new suburbs and with the increasing age of older suburbs, Council is required to invest in the ongoing renewal and replacement of roads and footpaths, stormwater drainage and council facilities.

A detailed listing of capital projects has been included under the "Assets" section of the Municipal Plan with the majority of these projects falling under the category of capital renewal and replacement.

New initiative or the introduction of new or upgraded assets and services

New initiatives of Council in 2016/17 are focussing on providing recreational activities

for residents, like fishing platforms at lakes, new community programs and the activation of the new Community Centre in Durack Heights. Furthermore Council is committed in developing a long term car parking strategy for the city centre this year.

Operating Revenue 2016/17

This Budget provides an increase from $29.4 to $30.5m, in operating revenue, or 4.1%, over the 2015/16 Revised Annual Budget.

$M	%	TYPE	DESCRIPTION
26.1	86	General Rates & Charges	General rates and waste charges on properties, including residential, commercial and industrial
2.2	7	Grants and Subsidies	Council seeks to attract as much grant funding as possible from other tiers of government, thereby reducing reliance on other revenue streams
0.9	3	Statutory Fees & Charges	Fees and charges received by Council for regulatory functions undertaken, such as animal management and parking infringements
0.4	1	User Fees & Charges	Fees and charges received by Council for various services provided by Council
0.9	3	Investments, Reimbursements & Other Income	Interest received on Council investments, internal cash reserves and deposits, reimbursement for work undertaken, and other income
30.5	100		

Operating Expenditure 2016/17

This Budget provides an increase from $33.5m to $34.1m in operating expenditure, or 1.8%, over the 2015/16 Revised Annual Budget.

$M	%	TYPE	DESCRIPTION
12.6	37	Contractual Expenditure	All contracted works, including parks, gardens, building, roads, irrigations, maintenance, etc
6.8	20	Employee Costs	All labour related expenses such as wages and salaries, allowances, leave entitlements, and employer superannuation
8.4	25	Depreciation	Annual consumption of Council's fixed assets (e.g. infrastructure, equipment, buildings, etc) over their useful lives
2.8	8	Utilities	Power, water and telecommunications
3.5	10	Materials and Other Expenses	Includes expenses not separately classified above such as insurances, postage, government levies, and contributions and donations
34.1	100	*Note: Depreciation is removed to reflect actual expenditure elsewhere in this document*	

RISKS

OPPORTUNITIES AND CHALLENGES

Street Lighting

Following a constructive period of negotiation, the Northern Territory Government, Power and Water Corp, and local governments across the Territory have reached agreement for the transfer of street lights to local councils beginning on 1 January 2018. For Palmerston, this will mean greater control over street lighting generally, together with access to more modern and environmentally friendly street light solutions, particularly in the area of energy efficiency. However, it also represents a challenge to Council in ensuring the upkeep and maintenance street lighting meets the needs of the community. Because of this, preparations are underway to set up the systems and contracts necessary for Council to deliver this service. While this service will not begin this coming financial year, Council has made an allocation sufficient to cover the costs of preparing for service delivery, and any excess funds will be set aside in a new Council Reserve for the purpose of street light asset maintenance.

Municipal Waste Management

Council's annual Community Satisfaction Survey results continue to identify the services being offered to residents to be exceptional and waste management continues to be a major expense item within the Council Budget. Council was served with the anticipated Pollution Abatement Notice (PAN) by the Environment Protection Authority (EPA) over the previous Archer landfill site in 2015. This PAN requires Council to take a series of actions to manage landfill gases, leachate and rehabilitation/aftercare of the site, and is the first PAN to be issued under new requirements of the EPA. It was previously estimated these works would cost $4m to complete, and Ministerial approval was issued to City of Palmerston to take out a loan of $4M over eight years to complete the works in 2015/16. Council planned to meet repayments through a $50 increase in the annual Waste Service Charge (as well as to offset a 13.8% increase for Council waste delivered to the Shoal Bay Waste Facility). Revenue from this increase has been set aside in the Waste Management Reserve for this purpose, and includes the $417,719 carbon tax refund received from City of Darwin. Unexpected increases in costs and changes in the scope of works due to the PAN have meant that current estimates for the works necessary have come in substantially in excess of the initial estimate provided to Council, and Council will now stage the works over a three-year period. No further borrowings than the original $4M will be necessary, and an increase in the waste charge will ensure that the costs of waste management is covered by those making use of the service rather than all ratepayers.

Transportation and Car Parking

A large proportion of our community commute daily for employment and the congestion along the two major roads in and out of Darwin continues to escalate.

The coming year will see the anticipated completion of the duplication of the Tiger Brennan Freeway which will substantially reduce the traffic congestion being experienced by Palmerston residents, as well as the Stuart Highway/Temple Terrace and RoystoneaAvenue/The Boulevard intersections and Temple Terrace upgrade. Council continues to meet with staff from the Department of Transport to put forward cases for the upgrade of major arterial roads to accommodate a rapidly growing population, while recognizing the benefit of nearly $57M in roadworks benefitting the Palmerston community.

Public transport networks and route management will need to be further refined in order to promote increased usage in and out of Darwin, including ensuring a public transportation network which meets the community's needs. Completion of Stage 2 of The Boulevard will continue Council's commitment to civil infrastructure projects which promote the development of the city centre, and in 2016/17 further work will include the rolling out of a comprehensive car parking strategy to further assist development and accessibility, in line with Council's Palmerston City Centre Master Plan 2030.

Climate change

Climate change continues to be a high priority issue for the Council. Severe cyclones are a reality within our region, and although the Council has a strong environmental track record there is much more to do. We urge residents to participate in our annual pre cyclone season clean up to ensure Palmerston stays beautiful and safe during the Wet season.

More widely, global warming, rising sea levels, water quality and energy consumption are priority issues for Local Government. Council will take into consideration all climate change requirements in its risk management framework.

Transformation of Goyder Square

With the redevelopment of both Goyder Square and Stage 1 of The Boulevard complete, it is paramount to ensure that this becomes a well-used community asset. The large screen TV installed in Goyder Square continues to grow in importance, with numerous community and not-for-profit groups taking the opportunity to utilise this resource to get their message out to the Palmerston community. Council's annual Dry Season outdoor cinema program FlicNics has been moved to Goyder Square to continue this growth. The Palmerston & Rural Markets now have a more permanent and much better designed site Palmerston's famed Dry Season markets. The implementation of our City Centre Master Plan will continue to be heavily reliant on our ability to attract funding from both the Northern Territory Government and the Federal Government, and Council is has been successful in attracting their support for Stage 2 of The Boulevard.

Paramount in Council's mind has been to ensure that the city centre develops as a 'people-centric' location, friendly to pedestrians and supportive of retail and commercial activities. To support this, a strong effort is being made to ensure that Goyder Square is in constant use. Additional market days, music and artistic events and community access and promotion are all included in the 2016/17 budget.

Collaboration

The City of Palmerston has a long-standing commitment to collaboration with other Councils and other levels of government:

- Committed to the regular and ongoing dialogue to consider issues with senior

executives and Ministers of the NT Government. These high level discussions continue to address common issues with common solutions;

- Council maintains active membership of LGANT (Local Government Association Northern Territory) and actively participates in all reference groups, working parties and forums created through LGANT;
- Council participates in TOPROC (Top End Regional Organisation of Councils), with the City of Darwin, Litchfield Council, Belyuen Community Government Council, Wagait Shire Council and the Coomalie Community Government Council to consider Top End issues and facilitate collaboration between those Councils;
- Council attends ALGA (Australian Local Government Association) meetings and functions to consider and seek solutions to Local Government issues on a national level;
- Council is an active member of the Common Services Joint Venture together with several neighboring councils as well as a number of Tasmanian councils, providing access to cost-effective resource sharing and cost recovery initiatives with the potential of generating an alternative revenue stream, assisting in keeping costs down.
- Elected Members and Officers regularly hold meetings with government representatives, attend briefings and discussions in regard to NT Local Government and wider government issues.

FINANCIAL SUSTAINABILITY

Intergenerational Equity

The City of Palmerston is committed to the principles of financial sustainability and ensuring each generation 'pays their way', rather than any generation 'living off their assets' and leaving it to future generations to address the issue of repairing worn out infrastructure. Such issues are frequently referred to as 'intergenerational equity'.

With community infrastructure such as roads, footpaths, and stormwater drainage comprising a major proportion of Council's balance sheets, it is important Council implement appropriate strategies towards the effective upkeep of such assets – so the maintenance and renewal of such assets is fairly and equitably funded from current ratepayers (i.e. general rate income) and future ratepayers (long term loan borrowings).

Given the importance of ensuring financial sustainability of Council operations in the longer term, it is a legislative requirement that Council adopt Long Term Financial Plans as part of future planning. The Long Term Financial Plan is designed as a 'high-level' summarised document towards the future planning of Council's financial operations – particularly in relation to key components such as rate movements, service levels, major infrastructure asset replacement/renewal, loan indebtedness and internal cash reserves. Council conducts an annual review of its long term financial plan. The Long Term Financial Plan can be found at the end of the Municipal Plan.

Rates

Council must raise revenue each year sufficient for the purpose of provide for appropriate programs and services for the community, as well as governance and administration.

Rates constitute a system of taxation on the community for local government purposes rather than a fee for service. Although ratepayers receive benefits from paying rates, these benefits should not necessarily be to the extent of the individual tax (rates) paid. Benefits are consumed in different quantities and types over the life cycle of the ratepayer.

Council's practices and decisions regarding rating are underpinned by:

- Accountability, transparency and simplicity;

- Efficiency, effectiveness and timeliness;
- Equitable distribution of the rate burden across the community;
- Consistency with Council's strategic, corporate and financial directions and budgetary requirements and compliance with the requirements and intent of relevant legislation and accepted professional conventions and ethics.

Council is faced with balancing its service levels, the needs and expectations of the community and setting appropriate tax levels to adequately resource its roles and responsibilities. In setting its charges for the financial year, the Council needs to give primary consideration to the following:

- The current Municipal Plan;
- The current economic and legislative climate;
- The specific issues faced by our community;
- The budget for the relevant financial year;
- The impact of charges on the community, including personal incomes and business activities;
- The broad principle of achieving equity in the distribution of the rate and charges burden;
- Minimising the level of general rates required by levying fees and charges for goods and services where ever possible;
- Setting and applying fees and charges fairly and equitably to recover the full cost of operation or providing; and
- Investigation of alternative sources of revenue to reduce Council's reliance upon rate revenue.

As part of the financial planning and budget processes, the rate revenue required to meet expenditure needs is calculated taking into account other sources of revenue. The structure of the rating system is then determined by considering how the rates are levied between, and within, various categories of ratepayers.

General rates and waste management charges are expected to account for 86% of Council's operating revenue in 2016/17. The rating structure is comprised of three key elements. These are:

- Commercial and Industrial property values, which generally reflect capacity to pay;
- A 'user pay's component to reflect usage of the waste management service provided by Council, and is levied only on those with access to the service; and
- Residential property values (with a minimum rate) to generally reflect capacity to pay.

Striking a proper balance between these elements provides equity in the distribution of the rate burden across ratepayers. Council has reviewed each of these considerations, as well as Socio-Economic Indexes for Areas (SEIFA) data provided by the Australian Bureau of Statistics (ABS) for the municipality, and considered a variety of methods to attain an equitable distribution of rates. Council is confident that the current structure is the most appropriate rates structure for City of Palmerston.

Method Used To Value Land

The City of Palmerston uses Unimproved Capital Value, Section 149(1) of the Act, as a basis for all land valuations in the City of Palmerston Council area. Unimproved Capital Value is the value of the land without any improvements. Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers.

All land within the Council area is rateable, except for lands specifically exempt (e.g. Crown Land, Council owned land). Where a service that is subject to a service charge is provided to non-ratable land, a service charge is levied against the land.

The total unimproved capital value for the City in relation to the 2016/17 year is $3,669,779,000 less non ratable of $279,833,500 leaving the total ratable value of $3,389,945,500.

The Valuer-General sets the Unimproved Capital Values of land. If a ratepayer is dissatisfied with the valuation contact can be made to the Valuer-General. Contact details for the **Valuer General** are:

MAIL:	GPO Box 1680, Darwin NT 0801
TELEPHONE:	(08) 8995 5375
FACSIMILE:	08) 8995 5365

The City of Palmerston has no role in this process. Rates must be paid in accordance with rate notices unless otherwise notified by Council.

General Rates

The residential, industrial and commercial rating structures (including units and vacant residential land) is calculated as a differential rate based on the Unimproved Capital Value (UCV) of the land. If there is more than one residential unit/dwelling on a land parcel and such residential units do not have their own individual assessment (strata title), Council will apply multiple dwelling rating principles as a means of equitable distribution of the rate burden across the community.

A differential valuation based charge calculated as a proportion of the assessed value of each allotment with a minimum rate of $1,177 will apply. Council applies rates on the basis of land use in line with policy FIN25. Where Council is not aware of the use of the land it will deem the use in line with the zoning of the land under the NT Planning Scheme.

Minimum Rate and Fixed Charge

Council has determined minimum rates will continue to be applied within the municipal boundary in order that all ratable assessments make a reasonable contribution to maintaining the services and infrastructure of each property.

The primary reason for imposing a minimum rate is to ensure all these ratable properties make a reasonable contribution to the cost of administering Council activities and maintaining the services and physical infrastructure of the municipality.

A minimum rate has the effect of reducing the rate in the dollar required to be applied to valuations on properties that exceed the minimum rate.

More details regarding Council's rating decisions for the 2016/17 budget are included on the following page:

RATING ZONE		BUDGET 2015/16	BUDGET 2016/17*	CHANGE
Residential	Rate on UCV	0.425000%	0.45000%	5.88%
	Minimum Rate	$1,177	$1,177	$0 / 0%
	Waste Charge	$485	$510	$25.00 / 5.15%
	UCV	$2,846,884,790	$2,939,030,000	$92,145,210
	No of Properties	12,582	12,628	46
	Estimated Income Rates	$16,169,128	$16,523,163	$354,035
	Estimated Income Waste Charge	$5,771,500	$6,415,290	$643,790
Commercial	Rate on UCV	0.724116%	0.727736%	0.5%
	Minimum Rate	$1,177	$1,177	$0
	UCV	$234,465,000	$246,328,000	$11,863,000
	No of Properties	299	368	69
	Estimated Income	$1,711,721	$1,911,224	$199,503
Industrial	Rate on UCV	0.176123%	0.264184%	50%
	Minimum Rate	$1,177	$1,177	$0
	UCV	$203,269,000	$204,587,500	$1,318,500
	No of Properties	268	267	-1
	Estimated Income	$487,604	$648,251	$160,647
Vacant Land	Rate on UCV	0.425000%	0.45000%	5.88%
	Minimum Rate	$1,177	$1,177	$0

**Budget 2016/17 are shown without expected growth, yet figures for 2015/16 did include growth expectations.*

Residential Property Example Median Valuation

RESIDENTIAL PROPERTY UCV $245,000	
Rates 2015/16	$1,177
Waste 2015/16	$485
TOTAL	**$1,662**

RESIDENTIAL PROPERTY UCV $245,000	
Rates 2016/17	$1,177
Waste 2016/17	$510
TOTAL	**$1,687**

Increase in Residential rates from 2016 to 2017

INCREASE IN RESIDENTIAL RATES FROM 2016 TO 2017	% OF RESIDENTIAL PROPERTIES
$0	77.9%
<$50	9.1%
>$50<$100	10.3%
>$100<$150	2.3%
>$150<$200	0.1%
>$200<$500	0.2%
>$500<$1,000	0.1%
>$1,000<$2,000	0.1%
	100%

Waste Service Charge

The Council charges a fixed amount for the waste collection service as an annual charge for each allotment of land or where multiple residential units exist on the allotment of land, then the fee times the number of residential units on each allotment.

Where the Council provides, or is willing and able to provide a waste disposal service to land within the Municipal Boundary, pursuant to Section 157 of the Act, the Council will charge a fixed rate for the service as an annual charge for each parcel of land. Where multiple residential units exist on a parcel of land, the fee times the number of residential units on each parcel will be multiplied to give the annual charge.

The Waste Management charge has increased from $485 to $510. This increase relates to the Pollution Abatement Notice for 240 Elrundie Avenue as well as an increase in Shoal Bay charges and provision for the CPI Increase. Vacant allotments are not provided or charged a waste management charge. The Waste Management charge is levied for the provision of a 120 litre, twice weekly domestic collection and a fortnightly recycling 240 litre bin and free access to the Waste Management Facility for residential purposes in line with Council Policy TECH04. Commercial use of the Waste Management Facility is not supported as there is no direct waste charge against either commercial or industrial properties.

The waste management fee amount is calculated on the basis of matching the service delivery costs of providing the waste collection and disposal services to occupied residential properties.

Pensioner Concessions

Eligible pensioners may be entitled to a concession on rates. City of Palmerston receives a listing from Territory Health Services of all the ratepayers eligible for concession at the time of levying the rates.

The rebate is deducted from the rate notice. If a pensioner becomes eligible part way through the rating year they must pay the rates in full to Council and then contact Territory Health Services to obtain a refund.

Contact details for **Territory Health Services** are:

Postal Address: GPO Box 40596 Casuarina NT 0811

TELEPHONE: (08) 8999 2400

FACSIMILE: (08) 8999 2700

Payment of Rates

Payment of rates is either by single instalment or four approximately equal amounts in the months of September, November, January and March. The dates and conditions are printed on the rate notice.

Rates may be paid by any of the following methods:

- mail, using cheque or credit card;
- BPAY through your financial institution;
- internet, using Council's online services;
- direct debit from a nominated savings or cheque account;
- In person at the Civic Centre, using cash, EFTPOS, or cheque;
- Centrepay through regular deductions from Centrelink payment
- Via phone using Credit Card.

Concessions

Application for concessions of rates and charges will be considered under the provisions of the discretionary concessions of rates and charges provisions of the Local Government Act, Chapter 11, and Part 11.8 and inline with Council's Rate Consession Policy FIN17.

Late Payment of Rates

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can

contact the Council to discuss alternative payment arrangements. It should be noted interest would still be levied in accordance with the Act under any payment arrangement.

Council's determined penalties for late payments will be imposed in accordance with the provisions of Section 162 of the Local Government Act. These provisions are the only provisions available to Council to ensure all ratepayers pay promptly. Section 162 of the Act provides that the Council may determine a penalty for the late payment of rates and charges which are to be calculated on a daily basis. Council has determined that the penalty interest rate will remain at 18%.

Should a ratepayer default in payment, all remaining instalments become due and payable.

Sale of Land for Unpaid Rates

Pursuant to Part 11.9 of the Act, if rates have been in arrears for at least three years, Council may sell the land.

Fees and Charges

The schedule of fees and charges can be viewed at the City of Palmerston Civic Centre, as well as on Council's website:
www.palmerston.nt.gov.au

Community Support

Council will promote community efforts that enhance and provide revenue alternatives to community taxing through rates for the City of Palmerston.

Council will fulfill its responsibilities on matters relating to rating in accordance with relevant legislation, standards, agreements and codes, including:

- Providing payment of rates in instalments,
- Providing for the application of rebates and remissions, and
- Levying fines and interest for late payment of rates.

Council will act as an advocate to attract or attain alternative revenue sources for the City of Palmerston. Council will continue to act as an advocate for the achievement of more adequate levels and more equitable distributions of Territory and Federal grant funding to Local Government.

Council will act as advocate on behalf of the community and Local Government sector with regard to legislative and policy matters pertaining to rating and other revenue raising powers.

Council will have regard to relevant legislation and any other legal requirement in determining the terms and conditions under which it will make available any information contained in its databases and other records. Council will be mindful of the various demographic, social, cultural, and economic attributes of the local community when preparing or distributing information.

Council will seek to provide quality rating information from its databases, in a timely, accessible and user friendly manner. Council will seek to provide rating decisions and fees and charges information in an efficient, effective and timely manner, in accordance with resource availability.

As part of Council's continuous process improvement, all aspects of this policy will be reviewed annually to ensure that the underlying principles as set out herein are best achieved.

BUDGET 2016/2017

Budget Summary

	REVISED 2016 BUDGET	BUDGET 2017	INCREASE %
Operating Revenue	29,415,851	30,521,463	4.1%
Capital Revenue	40,577,333	11,170,778	-72.5%
Total Revenue	**69,993,184**	**41,692,241**	**-40.4%**
Operating Expenditure	33,492,385	34,069,429	1.8%
Capital Expenditure	20,643,724	6,080,175	-70.5%
Total Expenditure	**54,136,109**	**40,149,604**	**-25.8%**
Less Non Cash Income / Expenditures	(8,062,100)	(8,402,500)	4.2%
Less Gifted Assets	35,000,000	10,000,000	-
Net Surplus/(Deficit)	**(11,080,825)**	**(54,863)**	-
Transfers to Reserves	2,353,199	6,304,858	-
Transfers from Reserves	13,434,024	2,467,000	-
Budget Balance	-	**(3,892,720)**	-
Income from Borrowing	-	4,000,000	-
Repayment of Borrowing	-	(107,280)	-
Balance Surplus / Deficit	-	-	-

City of Palmerston's Budget Summary shows the Operating Revenue expected to be derived from sources relating to Council's everyday business operations and Capital Revenue to be received for works on infrastructure assets. Furthermore it outlines the Operating Expenditure to be utilised for Council's business operations (including depreciation) and capital expenditure for major works on infrastructure. City of Palmerston shows a balanced budget less depreciation and movements from reserves.

Operating Income

DEPARTMENT	DIVISION	REVISED BUDGET 2016	BUDGET 2017
Governance		**1,132,647**	**714,856**
	Office of the CEO	1,132,647	714,856
Corporate Services		**19,020,475**	**19,947,414**
	Finance	544,526	400,000
	Office of the Director Corporate and Community Services	30,000	-
	Rates	18,445,949	19,547,414
Community Services		**791,284**	**761,509**
	Arts & Culture	12,000	10,000
	Community Development	23,511	-
	Events Promotion	21,000	-
	Library Services	729,273	725,009
	Senior Citizens	1,500	1,500
	Youth Services	4,000	25,000
Technical Services		**8,471,445**	**9,097,684**
	Animal Management	399,000	372,000
	Aquatic Centre	95,300	95,804
	Civic Centre	186,600	189,131
	Driver Resource Centre	17,601	3,600
	Gray Community Hall	16,000	10,800
	Office of the Director Technical Services	49,250	37,250
	Parking & Other Ranger Services	171,185	170,000
	Private Works	90,000	207,000
	Roads & Transport	835,729	795,729
	Stormwater Infrastructure	4,000	1,920
	Subdivisional Works	180,000	200,000
	Waste Management	5,980,620	6,568,290
	Odegaard Drivet Investment Property	446,160	446,160
GRAND TOTAL		**29,415,851**	**30,521,463**

Capital Income

DEPARTMENT	DIVISION	REVISED BUDGET 2016	BUDGET 2017
Corporate Services		**57,305**	**30,000**
	Office of the Director Corporate and Community Services	57,305	30,000
Technical Services		**40,520,028**	**11,140,778**
	Roads & Transport	5,120,028	890,778
	Subdivisional Works	35,400,000	10,250,000
GRAND TOTAL		**40,577,333**	**11,170,778**

Operating Expenditure

DEPARTMENT	DIVISION	REVISED BUDGET 2016	BUDGET 2017
Governance		**1,211,868**	**1,249,992**
	Elected Members	408,702	352,526
	Office of the CEO	689,986	790,316
	Public Relations and Communications	113,150	107,150
Corporate Services		**11,903,852**	**12,239,558**
	Financial Services	1,100,134	1,302,334
	Information Technology	1,086,264	1,064,081
	Office of the Director Corporate & Community Services	8,589,540	8,933,624
	Rates	277,963	281,000
	Records Management	354,365	308,466
	Customer Services	223,737	167,966
	Human Resources	271,849	182,087
Community Services		**3,179,858**	**2,828,214**
	Arts & Culture	140,000	160,000
	Community Development	1,066,985	831,084
	Events Promotion	309,000	311,600
	Families & Children	421,717	61,500
	Health & Wellbeing Services	42,000	65,000
	Library Services	1,168,656	1,335,030
	Senior Citizens	9,500	1,500
	Youth Services	22,000	62,500
Technical Services		**17,196,807**	**17,751,665**
	Animal Management	109,080	103,793
	Aquatic Centre	391,500	389,392
	Archer Sports Club	12,910	6,977
	Civic Centre	380,872	372,210
	Depot	87,277	87,595
	Driver Resource Centre	27,500	29,015
	Emergency Operations	88,747	10,000
	Gray Community Hall	83,975	76,517
	Office of the Director Technical Services	1,455,456	1,350,234
	Open Space	4,824,449	5,470,083
	Parking & Other Ranger Services	717,145	606,662
	Private Works	80,023	80,546
	Recreation Centre	191,930	212,847
	Roads & Transport	2,072,819	2,345,665
	Stormwater Infrastructure	241,000	269,000
	Street Lighting	745,500	655,043
	Subdivisional Works	80,000	-
	Waste Management	5,432,051	5,512,083
	Odegaard Drive Investment Property	174,605	116,053
	Durack Heights Community Centre	-	57,950
GRAND TOTAL		**33,492,385**	**34,069,429**

Capital Expenditure

DEPARTMENT	DIVISION	REVISED BUDGET 2016	BUDGET 2017
Community Services		**33,816**	**24,000**
	Libraries	33,816	24,000
Corporate Services		**396,389**	**232,000**
	Information Technology	70,000	52,000
	Office of the Director Corporate & Community Services	326,389	180,000
Technical Services		**20,213,519**	**5,824,175**
	Aquatic Centre	18,575	80,500
	Civic Centre	718,840	-
	Depot	-	25,000
	Driver Resource Centre	-	7,000
	Office of the Director Technical Services	10,980,097	400,000
	Open Space	1,190,758	1,568,175
	Roads & Transport	4,780,249	1,196,500
	Stormwater Infrastructure	943,000	80,000
	Waste Management	1,582,000	2,467,000
GRAND TOTAL		**20,643,724**	**6,080,175**

Council Reserves

	BALANCE as at 01/07/2016	TO RESERVES	FROM RESERVES	BALANCE as at 30/06/2017
Asset Related Reserves				
Property Reserve	1,881,189	-	-	1,881,189
Plant and Equipment Reserve	511,404	-	-	511,404
Infrastructure Reserve	273,940	-	-	273,940
Street Lighting Reserve	-	670,921		670,921
	2,666,532	**670,921**	-	**3,337,454**
Other Reserves				
Election Expenses Reserve	62,038	170,000	-	232,038
Disaster Recovery Reserve	500,000	-	-	500,000
Strategic Initiatives Reserve	500,000	-	-	500,000
Unexpended Grants Reserve	168,054	-	-	168,054
Developer funds in lieu of construction	4,518,287	250,000	-	4,768,287
Community Grants Reserve	30,000	-	-	30,000
Waste Management Reserve	1,142,591	5,213,937	2,467,000	3,889,528
	6,920,870	**5,633,937**	**2,467,000**	**9,416,985**
TOTAL RESERVE FUNDS	**9,587,502**	**6,304,858**	**2,467,000**	**12,754,439**

Long-term Financial Plan 2016/17-2020/21

This Long Term Financial Plan is prepared in accordance with section 126 of the Local Government Act. It details the expected activities commencing in the 2016/17 year and concluding in the 2020/21 year.

Major Initiatives

The plan includes:

- Allowing for a growth in the rate base of approximately 300 properties per annum
- Increasing the existing number of staffing positions within the organisation with the ability to change functions should specific needs be identified
- Continuing to maintain an extensive array of parks and reserves as irrigated and well maintained public spaces
- Ensuring that properties leased by Council maintain commercial returns
- Ensuring the Council's IT system remains secure and up to date
- Maintain the extensive playgrounds that are established (and being established) throughout the City
- Continue to maintain the primary buildings of Council – Civic Centre, Recreation Centre and Public Library
- To achieve the outcomes as identified with the Council's Municipal Plan

Management of Infrastructure

The Council currently manages an inventory of assets to the value of approximately $351 million. These assets include land and buildings, roads, bridges, kerbing and footpaths, parks, gardens and irrigation systems, plant and furniture and library materials.

Council maintains an extensive network of roads, which will require additional resources into the future with age and also maintaining where there have been ongoing issues with various sections. This plan anticipates an increase in road resealing and the need to repair specific sections of roads.

Footpath repair is also an issue for Council where they have been installed and now extensive building activity is occurring and causing damage to these areas through the movement of heavy transport.

Although nearly all maintenance activities are currently undertaken by the private sector, as Council maintains only a day labour workforce, tasked with smaller maintenance type activity across specific areas including the CBD. Cleaning operations will continue to be undertaken by the private sector by way of period contracts. Other assumptions are included below:

ITEM	INCREMENT 2018-2020	INCREMENT 2021
Rates	300 properties	300 properties
Statutory charges	1.0%	1.0%
User charges	1.0%	2.0%
Grants, subsidies and contributions	0.0%	0.0%
Other income	1.0%	1.0%
Employee costs	2.5%	2.0%
Professional Services	1.0%	0.5%
Auditor's Remuneration	1.0%	0.5%
Operating Lease Rentals	1.0%	0.5%
Energy	4.5%	2.5%
Materials & Contractors	1.0%	0.5%
Elected Members Expenses	0.5%	0.0%
Legal Expenses	1.0%	0.5%
Other Expenses	1.0%	0.5%

THIS LONG TERM FINANCIAL PLAN IS PREPARED IN ACCORDANCE WITH SECTION 126 OF THE LOCAL GOVERNMENT ACT. IT DETAILS THE EXPECTED ACTIVITIES COMMENCING IN THE 2016/17 YEAR AND CONCLUDING IN THE 2020/21 YEAR.

City of Palmerston Profit and Loss 2016-2021

	ACTUAL 2014	ACTUAL 2015	REVISED BUDGET 2016
INCOME			
Rates	20,084,089	21,723,750	24,380,269
Statutory charges	208,728	162,591	206,685
User charges	1,006,790	1,194,684	1,133,651
Grants, subsidies and contributions	2,184,520	2,883,463	2,646,758
Investment income	1,469,573	1,152,556	980,025
Other income	189,596	265,867	468,463
TOTAL INCOME	**25,143,296**	**27,382,911**	**29,815,851**
EXPENSES			
Employee costs	(5,946,382)	(6,729,842)	(6,876,302)
Professional Services	(1,081,727)	(1,269,181)	(781,954)
Auditor's Remuneration	(30,473)	(34,882)	(30,700)
Bad and Doubtful Debts	-	(3,788)	-
Operating Lease Rentals	(85,766)	(116,369)	(177,395)
Energy	(1,062,258)	(1,081,717)	(1,281,530)
Materials & Contractors	(10,840,221)	(11,413,656)	(11,309,435)
Depreciation, amortisation & impairment	(8,329,600)	(8,134,394)	(8,000,100)
Elected Members Expenses	(344,986)	(241,958)	(276,889)
Legal Expenses	(112,853)	(153,449)	(53,000)
Other Expenses	(3,368,734)	(3,728,730)	(4,643,081)
Finance Charges	-	-	-
TOTAL EXPENSES	**(31,203,000)**	**(32,907,966)**	**(33,430,385)**
OPERATING SURPLUS / (DEFICIT)	(6,059,704)	(5,525,055)	(3,614,535)
Net gain (loss) on disposal or revaluation of assets	(67,424)	(2,371,745)	(4,695)
Amounts received specifically for new or upgraded assets	-	-	5,120,028
Physical resources received free of charge	33,950,453	2,549,867	35,000,000
"NET SURPLUS / (DEFICIT)			
transferred to Equity Statement"	**27,823,325**	**(5,346,933)**	**36,500,798**
Other Comprehensive Income			
Gain on revaluation of infrastrucutre, property, plant & equipment	15,725,967	41,682	-
Total Other Comprehensive Income	15,725,967	41,682	-
TOTAL COMPREHENSIVE INCOME (LOSS)	**43,549,292**	**(5,305,251)**	**36,500,798**

BUDGET 2017	PLAN 2018	PLAN 2019	PLAN 2020	PLAN 2021
26,049,509	26,716,337	27,466,678	28,266,037	29,110,138
188,000	189,880	191,779	193,697	195,634
1,206,747	1,218,814	1,231,003	1,255,623	1,280,735
2,424,758	2,424,758	2,424,758	2,424,758	2,424,758
866,934	662,466	569,966	532,814	601,550
2,620	2,646	2,673	2,699	2,726
30,738,568	**31,214,902**	**31,886,856**	**32,675,627**	**33,615,541**
(6,921,437)	(7,094,473)	(7,271,835)	(7,417,271)	(7,565,617)
(611,642)	(617,758)	(623,936)	(627,056)	(630,191)
(32,000)	(32,320)	(32,643)	(32,970)	(33,299)
-	-	-	-	-
(188,940)	(190,829)	(192,738)	(194,665)	(196,612)
(1,303,810)	(1,362,481)	(1,423,793)	(1,487,864)	(1,554,818)
(11,505,803)	(11,620,861)	(11,737,070)	(11,795,755)	(11,854,734)
(8,402,500)	(8,503,000)	(8,595,100)	(8,584,100)	(8,511,900)
(312,796)	(314,360)	(315,932)	(315,932)	(315,932)
(51,500)	(52,015)	(52,535)	(52,798)	(53,062)
(4,662,687)	(4,709,314)	(4,756,407)	(4,780,189)	(4,804,090)
(38,157)	(142,167)	(124,941)	(107,041)	(88,439)
(34,031,272)	**(34,639,579)**	**(35,126,930)**	**(35,395,640)**	**(35,608,693)**
(3,292,704)	(3,424,677)	(3,240,074)	(2,720,013)	(1,993,152)
30,000	1,650,000	-	-	-
890,778	538,380	269,190	269,190	269,190
10,000,000	10,000,000	7,000,000	5,000,000	3,000,000
7,628,074	**8,763,703**	**4,029,116**	**2,549,177**	**1,276,038**
-	-	-	-	-
-	-	-	-	-
7,628,074	**8,763,703**	**4,029,116**	**2,549,177**	**1,276,038**

City of Palmerston Cash Flow 2016-2021

	ACTUAL 2014	ACTUAL 2015	REVISED BUDGET 2016
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates - general & other	20,236,357	21,502,833	24,380,269
Fees & other charges	1,153,718	1,330,467	1,313,529
Investment receipts	1,289,100	1,498,983	882,023
Grants utilised for operating purposes	2,184,695	2,885,406	2,646,758
Other operating receipts	254,776	97,313	459,094
Payments			
Employee Costs	(5,900,143)	(6,572,099)	(6,876,302)
Contractual services & materials	(15,776,227)	(17,463,285)	(13,910,903)
Other operating payments	(461,225)	(393,209)	(4,596,650)
Finance payments	(125,152)	125,152	-
Net Cash provided by (or used in) Operating Activities	**2,855,899**	**3,011,561**	**4,297,818**
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets			5,120,028
Sale of replaced assets	64,379	25,000	(57,305)
Net disposal of investment securities		13,000,000	
Payments			
Expenditure on renewal/replacement of assets	(4,075,750)	(6,020,534)	(21,737,286)
Purchase of investment property		(6,611,463)	
Net Cash provided by (or used in) Investing Activities	**(4,011,371)**	**393,003**	**(16,674,563)**
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from Borrowings			
Payments			
Repayments of Borrowings			-
Net Cash provided by (or used in) Financing Activities	-	-	-
Net Increase (Decrease) in cash held	**(1,155,472)**	**3,404,564**	**(12,376,746)**
Cash & cash equivalents at beginning of period	13,261,522	12,106,050	15,510,614
Cash & cash equivalents at end of period	**12,106,050**	**15,510,614**	**3,133,868**

BUDGET 2017	PLAN 2018	PLAN 2019	PLAN 2020	PLAN 2021
26,049,509	26,716,337	27,466,678	28,266,037	29,110,138
1,366,852	1,380,521	1,394,326	1,420,333	1,446,841
780,241	596,220	512,969	479,532	541,395
2,424,758	2,424,758	2,424,758	2,424,758	2,424,758
2,568	2,593	2,619	2,645	2,672
(6,921,437)	(7,094,473)	(7,271,835)	(7,417,271)	(7,565,617)
(13,766,051)	(13,999,796)	(14,185,909)	(14,312,374)	(14,442,035)
(4,616,060)	(4,662,221)	(4,708,843)	(4,732,387)	(4,756,049)
(38,157)	(142,167)	(124,941)	(107,041)	(88,439)
5,282,222	**5,221,772**	**5,509,823**	**6,024,232**	**6,673,664**
890,778	538,380	269,190	269,190	269,190
30,000	30,000	30,000	30,000	30,000
(6,019,373)	(8,433,929)	(6,590,627)	(3,557,505)	(2,499,095)
(5,098,595)	**(7,865,549)**	**(6,291,437)**	**(3,258,315)**	**(2,199,905)**
4,000,000	-	-	-	-
(107,279)	(439,575)	(456,800)	(474,701)	(493,303)
3,892,721	**(439,575)**	**(456,800)**	**(474,701)**	**(493,303)**
4,076,348	**(3,083,351)**	**(1,238,415)**	**2,291,217**	**3,980,457**
3,133,868	7,210,216	4,126,865	2,888,450	5,179,667
7,210,216	**4,126,865**	**2,888,450**	**5,179,667**	**9,160,124**

City of Palmerston Balance Sheet 2016-2021

	ACTUAL 2014	ACTUAL 2015	REVISED BUDGET 2016
ASSETS			
Current Assets			
Cash and cash equivalents	12,106,050	15,510,614	3,133,868
Trade & other receivables	1,336,123	1,394,444	2,352,324
Other financial assets	20,500,000	7,500,000	7,500,000
TOTAL CURRENT ASSETS	**33,942,173**	**24,405,058**	**12,986,192**
Non-current Assets			
Investment Property	-	6,611,463	6,600,000
Infrastructure, Property, Plant & Equipment	352,464,456	351,377,151	400,108,080
Other Non-current Assets	1,568,038	736,287	736,287
TOTAL NON-CURRENT ASSETS	**354,032,494**	**358,724,901**	**407,444,367**
TOTAL ASSETS	**387,974,667**	**383,129,959**	**420,430,559**
LIABILITIES			
Current Liabilities			
Trade & Other Payables	2,868,081	3,094,002	2,559,839
Provisions	519,254	643,427	500,000
TOTAL CURRENT LIABILITIES	**3,387,335**	**3,737,429**	**3,059,839**
Non-current Liabilities			
Borrowings	-	-	-
Provisions	327,229	437,678	300,000
TOTAL NON-CURRENT LIABILITIES	**327,229**	**437,678**	**300,000**
TOTAL LIABILITIES	**3,714,564**	**4,175,107**	**3,359,839**
NET ASSETS	384,260,103	378,954,852	417,070,719
EQUITY			
Accumulated Surplus	127,761,778	134,798,618	183,995,310
Asset Revaluation Reserves	223,446,225	223,487,907	223,487,907
Other Reserves	33,052,100	20,668,327	9,587,502
TOTAL EQUITY	**384,260,103**	**378,954,852**	**417,070,719**

BUDGET 2017	PLAN 2018	PLAN 2019	PLAN 2020	PLAN 2021
7,210,216	4,126,865	2,888,450	5,179,667	9,160,124
2,289,325	690,693	598,475	561,854	631,132
7,500,000	7,500,000	7,500,000	7,500,000	7,500,000
16,999,542	**12,317,559**	**10,986,926**	**13,241,521**	**17,291,256**
6,600,000	6,600,000	6,600,000	6,600,000	6,600,000
406,781,168	416,247,288	420,759,387	420,218,726	416,681,164
200,000	200,000	200,000	200,000	200,000
413,581,168	**423,047,288**	**427,559,387**	**427,018,726**	**423,481,164**
430,580,709	**435,364,846**	**438,546,312**	**440,260,247**	**440,772,420**
827,401	864,509	955,741	1,086,953	3,815,652
500,000	500,000	500,000	500,000	500,000
1,327,401	**1,364,509**	**1,455,741**	**1,586,953**	**4,315,652**
3,892,721	3,453,146	2,996,346	2,521,645	2,028,342
300,000	300,000	300,000	300,000	300,000
4,192,721	**3,753,146**	**3,296,346**	**2,821,645**	**2,328,342**
5,520,122	**5,117,655**	**4,752,087**	**4,408,599**	**6,643,994**
425,060,588	430,247,191	433,794,225	435,851,649	434,128,426
188,147,321	195,952,584	202,368,683	203,713,570	201,085,879
223,487,907	223,487,907	223,487,907	223,487,907	223,487,907
13,425,360	10,806,701	7,937,636	8,650,172	9,554,640
425,060,588	**430,247,191**	**433,794,225**	**435,851,649**	**434,128,426**

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city of
PALMERSTON

REPORT NAME: 4.2 Council Meetings for June and July 2016

FROM: Director of Corporate and Community Services

REPORT NUMBER: 8/0893

MEETING DATE: 31 May 2016

Municipal Plan:

4. Governance & Organisation

4.2 Service

4.2 We value and encourage participation in Council activities by the community, and are committed to delivering the highest possible levels of service and community engagement

SUMMARY:
With repairs to the roof of Civic Plaza being scheduled to commence in mid-June 2016, this report recommends alternate venues for Council and Council Committee meetings.

RECOMMENDATION

1. THAT Council receives Report Number 8/0893.
2. THAT Council adopt the revised schedule of meeting locations for Council as set out in Report Number 8/0893.

GENERAL:
Repairs to the roof of Civic Plaza are scheduled to commence mid-June, necessitating a change of venue for normally scheduled Council and Committee Meetings.

Council facilities tend to be heavily booked in the evening, and rather than cancel existing bookings, Officers recommend alteration of the location of meetings. Bookings have been made at community friendly venues located within Palmerston for the following dates for Council meetings:

Original Schedule	New Location
Tuesday 7 June, 6:30pm	MacKillop Catholic College
Tuesday 21 June, 6:30pm	Rydges Palmerston
Tuesday 5 July, 6:30pm	Rydges Palmerston
Tuesday 19 July, 6:30pm	Rydges Palmerston

Committee meeting timings will not need to be adjusted, and will continue on the same schedule with only the venue changed from Chambers to the Library Community Room for the following dates. Council resolved these changes at the 17 May Council Meeting.

Committee	Dates
Community Culture and Environment	Wednesday 1 June, 8:30am Wednesday 6 July, 8:30am
Governance and Organisation	Thursday 9 June, 8:30am Thursday 14 July, 8:30am
Economic Development and Infrastructure	Thursday 9 June, 9:30am Thursday 14 July, 9:30am

Notice will be provided to visitors to the Civic Plaza and the changes will be published in the newspaper and online, and promoted wherever possible to ensure the public is aware of the change of locations.

FINANCIAL IMPLICATIONS:
The cost for venue hire is within Council budget.

LEGISLATION/POLICY:
Sections 58 and 59 of the Local Government Act set out the requirements for setting Council Meetings.

RECOMMENDING: Ben Dornier, Director of Corporate and Community Services

Any queries on this report may be directed to Ben Dornier, Director of Corporate and Community Services on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au.

AUTHOR: Alyce Breed, Executive Assistant to the Director of Corporate and Community Services.

SCHEDULE OF ATTACHMENTS:
Nil

REPORT NAME: 4.3 Cancellation of the Economic Development and Infrastructure Committee meeting scheduled for Thursday 9 June 2016

FROM: Acting Chief Executive Officer

REPORT NUMBER: 8/0894

MEETING DATE: 31 May 2016

Municipal Plan:

4. Governance & Organisation

4.1 Responsibility

4.1 We are committed to corporate and social responsibility, the sustainability of Council assets and services, and the effective planning and reporting of Council performance to the community

SUMMARY:
Due to a clash of commitments for elected members it is recommended that the scheduled Economic Development and Infrastructure (EDI) Committee meeting to be held on Thursday 9 June 2016 be cancelled and any reports scheduled to be presented to the committee on this date be redirected to the next Ordinary meeting of Council.

RECOMMENDATION

1. THAT Council receives Report Number 8/0894.
2. THAT Council cancels the Economic Development Committee meeting scheduled for Thursday 9 June 2016.
3. THAT any reports that are scheduled to be presented to the Economic Development Committee on Thursday 9 June 2016 be presented to the next Ordinary meeting of Council.

GENERAL:

The June EDI Committee meeting is scheduled to be held at 9.30am on 9 June 2016. The formal opening ceremony for the Durack Community Centre commences at 10.30am on 9 June 2016.

The development of the community centre is a significant achievement for council as a whole and has been the subject of many lengthy discussions at the EDI Committee over the last few years. Staff consider that it is important for elected members to be

given the opportunity to attend the opening ceremony experience firsthand the “fruits of their labour”, and to accept the facility on behalf of the community.

FINANCIAL IMPLICATIONS:
Nil

LEGISLATION/POLICY:
Palmerston (Procedures for Meetings) By-Laws

RECOMMENDING: Ben Dornier, Acting Chief Executive Officer

Any queries on this report may be directed to Ben Dornier, Acting Chief Executive Officer on telephone (08) 8935 9976 or email ben.dornier@palmerston.nt.gov.au.

AUTHOR: Mark Spangler, Director of Technical Services.

SCHEDULE OF ATTACHMENTS:
Nil