



CITY OF PALMERSTON

FEES AND CHARGES

2020/2021

TABLE OF Contents

Administration	4
Rates	5
Dog Registration	6
Community Facilities	8
Property	13
Public Places	14
Library Services	15
Carparking	17
Outdoor Dining Licence	18
Regulatory Services	19
Signage	20
Subdivision	23
Driveway Crossover	24
Work on Public Places	25
Building Construction Application	26
Waste Management	27

Definitions

GST Free	Items are exempt from GST under Division 81 of the GST Act
Incl. GST	Charges listed are inclusive of GST

Administration

Annual Report		2020/21	GST
Copy	per copy	Free ✓	
Perusal of report in Council offices		Free ✓	

Municipal Plan		2020/21	GST
Copy	per copy	Free ✓	
Perusal of report in Council offices		Free ✓	

Cheques Dishonoured		2020/21	GST
At first presentation	per cheque	Cost of bank fee	incl. GST
At second presentation	per cheque	Cost of bank fee	incl. GST

Freedom of Information		2020/21	GST
Information Act Fees and Charges		As prescribed	

Rates

Rate Book Inspection Fee		2020/21	GST
Perusal at Council Office		Free ✓	
Written Extract	per assessment	\$50.00	incl. GST

Reproduction of Original Rates Notice		2020/21	GST
Current Rating Year	per notice	Free ✓	
Prior Rating Years	per notice	\$25.00	incl. GST

Rate Debt Collection Fee		2020/21	GST
Letter of Demand	per letter	Charge of external contractor	incl. GST
Field Call	per field call	Charge of external contractor	incl. GST
Statement of Claim	per statement of claim	Charge of external contractor	incl. GST

Additional court costs may apply and are determined by the proceedings

Dog Registration Fees

Standard Fee		2020/21	GST
Full Year Fee	per dog	\$105.00	GST Free
Half Year Fee (from 1st March)	per dog	\$65.00	GST Free
Aged and Disability Pensioner Fee	per dog	\$25.00	GST Free
Trained Dogs for the Blind and Hearing Impaired	per dog	Free ✓	
Dogs under 3 months of age (no discounts apply)*	per dog	\$10.00	GST Free

* Under the current By-Laws dogs under 3 months do not have to be registered, however Council encourages the registration of all dogs

Discounts		2020/21	GST
Desexed or Northern Australian Canine Association COB Holder	per registration	50%	
Microchipped	per registration	10%	

Calculated Fees		2020/21	GST
Full Year Fee		\$105.00	
Full Year - Desexed/NACA trained		\$52.50	
Full Year - Desexed/NACA trained and Microchipped		\$42.00	
Full Year - Microchipped		\$94.50	
Half Year Fee (from 1st March)		\$65.00	
Half Year - Desexed/NACA trained		\$32.50	
Half Year - Desexed/NACA trained and Microchipped		\$26.00	
Half Year - Microchipped		\$58.50	
Pensioner Fee		\$25.00	
Pensioner - Desexed/NACA trained		\$12.50	
Pensioner - Desexed/NACA trained and Microchipped		\$10.00	
Pensioner - Microchipped		\$22.50	

Dog Registration Fees cont...

Tag Replacement		2020/21	GST
Tag Replacement	per tag	\$10.00	incl. GST

Impound Fees		2020/21	GST
Fee for unregistered dog	per dog	\$205.00	GST Free
Fee for registered dog	per dog	\$140.00	GST Free
Additional fee for dog impounded out of hours	per dog	\$85.00	GST Free
Daily charge after day one	per dog	\$55.00	GST Free

Dog Licence (more than 2 dogs)		2020/21	GST
Licence Application including one site inspection (non refundable)	per application	\$155.00	GST Free
Site Inspections	per inspection	\$115.00	GST Free
Licence - Full-yearly	per licence	\$215.00	GST Free
Licence - Half-yearly (March - August)	per licence	\$120.00	GST Free

Barking Collars		2020/21	GST
Citronella Barking Collars	Maximum 30 day hire	Free ✓	
Refundable Deposit	per collar	\$50.00	GST Free
Citronella Canisters	per canister	\$35.00	incl. GST

Animal Traps		2020/21	GST
Hire Animal Traps	Maximum 30 day hire	Free ✓	
Refundable Deposit	per trap	\$50.00	GST Free

Community Facilities

Gray Community Hall		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST

Driver Family Resource Centre		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST

Community Facilities cont...

Durack Heights Community Centre per Classroom		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST

Library Training Room		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST
Laptop Hire	per laptop/per session	\$25.00	incl. GST
Digital projector	per session	\$25.00	incl. GST
TV Hire	per session	\$25.00	incl. GST

Community Facilities cont...

Library Community Room (incl. Kitchenette)		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning + GST	incl. GST

Recreation Centre - Community Room 1		2020/21	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	\$100.00	incl. GST
Rent	per hour	\$20.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Community Facilities cont...

Recreation Centre - Community Room 2		2020/21	GST
Private/Business			
Rent	per day	\$300.00	incl. GST
Rent	per hour	\$60.00	incl. GST
Not-for-profit			
Rent	per day	\$150.00	incl. GST
Rent	per hour	\$30.00	incl. GST
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning + GST	incl. GST

Recreation Centre Stadium Hire - Hourly Rate		2020/21	GST
Private/Business			
Rent	per court	\$60.00	incl. GST
Lights	per court	\$40.00	incl. GST
Airconditioning	per court	\$45.00	incl. GST
Not-for-profit			
Rent	per court	\$30.00	incl. GST
Lights	per court	\$25.00	incl. GST
Airconditioning	per court	\$30.00	incl. GST
Stadium lights are required prior to 7am and after 6pm			

Out of Hours Staff Charges Monday to Friday prior to 8am and after 7pm	per person per hour	\$45.00	incl. GST
Out of Hours Staff Charges Weekends and Public Holidays	per person per hour	\$75.00	incl. GST

Recreation Centre Seating		2020/21	GST
Stadium Seating Hire	single unit	\$300.00	incl. GST
Stadium Seating Hire	3 units	\$600.00	incl. GST
Stadium Seating Hire	6 units	\$800.00	incl. GST

Community Facilities cont...

Community BBQ Trailer

2020/21

GST

Available for use by members of the community, local organisations and groups

Rent	per usage	Free ✓	
Booking Deposit - Refundable	per usage	\$200.00	GST Free

Movie Trailer

2020/21

GST

Available for use by members of the community, local organisations and groups

Rent	per usage	Free ✓	
Booking Deposit - Refundable	per usage	\$200.00	GST Free

Imagination Playground

2020/21

GST

Available for use by Palmerston based community organisations, schools and child care centres

Rent	per usage	Free ✓	
Booking Deposit - Refundable	per usage	\$200.00	GST Free

Property

Damage or Destruction to any Council Property

2020/21

GST

Damage or destruction to any property of Council will be recovered from the responsible person.

This could be either the holder of the permit/licence, the hirer or any other liable person causing damage.

per damaged asset

Cost for replacement or reinstatement to Council plus 15% administrative charge plus GST incl. GST

Public Places

Public Open Spaces and Parks: All deposits shall be lodged with proof of public liability insurance

Private and Non-for Profit Community Groups		2020/21	GST
Key Deposit - Refundable	per key	\$60.00	GST Free
Cleaning Deposit - Refundable	per usage	Free ✓	
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST

Commercial Use		2020/21	GST
Key Deposit - Refundable	per key	\$60.00	GST Free
Cleaning Deposit - Refundable	per usage	\$150.00	GST Free
Additional Cleaning (<i>if required</i>)	per usage	at cost of cleaning + GST	incl. GST

Busking Permit		2020/21	GST
Busking Permit	per permit	Free ✓	

Library Services

Non Territory Resident Borrower		2020/21	GST
Refundable Deposit - plus	per resident	\$45.00	GST Free
Non-Refundable Administration Fee	per resident	\$15.00	incl. GST

Lost Borrower Card Replacement		2020/21	GST
Lost Borrower card replacement	per card	\$2.50	incl. GST

Photocopying and Printing		2020/21	GST
Black and White			
A4 single	per page	\$0.20	incl. GST
A4 double	per page	\$0.40	incl. GST
A3 single	per page	\$0.40	incl. GST
A3 double	per page	\$0.80	incl. GST
Colour			
A4 single	per page	\$1.00	incl. GST
A4 double	per page	\$2.00	incl. GST
A3 single	per page	\$2.00	incl. GST
A3 double	per page	\$4.00	incl. GST

Public Personal Computers		2020/21	GST
Computer & Internet Usage	Maximum time limit applies	Free ✓	

Library Services cont...

Fax Service		2020/21	GST
Send outgoing fax	per page	\$0.20	incl. GST
Receive incoming fax	per page	\$0.20	incl. GST

Inter Library Loan (if charged by host library)		2020/21	GST
Inter Library Loan (if charged by host library)	per loan	as charged by host library	GST Free

Replacement of Lost or Damaged items		2020/21	GST
Replacement of library resources	per item	at replacement cost of item plus \$2 administration charge + GST	incl. GST

Laminating Service		2020/21	GST
A3	per sheet	\$4.00	incl. GST
A4	per sheet	\$2.00	incl. GST
Wallet size	per sheet	\$1.00	incl. GST

Library Bags		2020/21	GST
Calico	per bag	\$5.00	incl. GST

Carparking

CBD Carparking		2020/21	GST
Zone A, B, C and D	per hour	Free ✓	
Zone E	per hour (capped \$4)	\$1.00	incl. GST
Annual Permit (Zone E only)	per permit	\$400.00	incl. GST
Nine Month Permit (Zone E only)	per permit	\$300.00	incl. GST
Six Month Permit (Zone E only)	per permit	\$200.00	incl. GST
Three Month Permit (Zone E only)	per permit	\$100.00	incl. GST

Outdoor Dining Licence

Outdoor Dining Licence		2020/21	GST
Outdoor Dining Licence (Class 1)	per annum	\$25.00	GST Free
Class 1: Up to 4 tables / 8 Seats (<i>whichever is the lesser</i>)			
Outdoor Dining Licence (Class 2)	per annum	\$25.00	GST Free
Class 2: All other applications (<i>with or without a Licence to Serve Alcohol</i>)			

Regulatory Service

Disability Permits		2020/21	GST
Permanent Disability (renewable every 3 years)	per permit	Free ✓	
Temporary Disability (time limited)	per permit	Free ✓	
Shopping Trolley		2020/21	GST
Shopping Trolley Release Fee	per trolley	Free ✓	
Long Grass		2020/21	GST
Standard and/or <1200sq m blocks	per block	Cost + 10%	incl. GST
Non standard and/or >1200sq m blocks	per block	Cost + 10%	incl. GST
Block Inspection Fee	per inspection	Free ✓	

Signage

Signage in Public Space and on Private Land

Animated Signs

		2020/21	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$240.00	GST Free

Signage on Private Land

		2020/21	GST
Banners for temporary advertising on private land for maximum 2 weeks	per application	\$45.00	GST Free
Banners, Balloons, Blimps and kites on private land	per application	\$45.00	GST Free
Signs on private land viewable from a public place	per application	\$45.00	GST Free

Banners/Signs on Council Land

		2020/21	GST
Weekly fee for Commercial Use	per banner/sign	\$75.00	GST Free
Weekly fee for Not-for-profit Organisations	per banner/sign	\$45.00	GST Free

Banner on Street Light Poles

		2020/21	GST
Application Fee	per application	\$45.00	GST Free
Weekly Fee	per banner	\$5.00	GST Free
Erection and Removal of Banners	per banner	at cost for Council + 15% + GST	incl. GST

Signs Overhanging a Public Place

		2020/21	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$125.00	GST Free

Signage cont...

Permanent Signs on Road

		2020/21	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$125.00	GST Free

Removable Signs on Public Land (A-Frame)

		2020/21	GST
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	

Other Signage in Open Space

		2020/21	GST
Bunting	per application	\$45.00	GST Free
Murals	per application	\$45.00	GST Free
Flags	per application	\$45.00	GST Free
Event Signage	per application	\$45.00	GST Free
Blue Finger Signs	per application	\$45.00	GST Free

General Service and Community Groups

		2020/21	GST
Churches, self help groups, childcare centres, schools, public sporting facilities			
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	
Cost of Erection	per sign	Free ✓	

Signage cont...

Business Groups		2020/21	GST
Shopping Centres, home businesses, vet clinics, medical/dental clinics, commercial childcare, private sporting clubs and community clubs			
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	
Cost of Erection	per sign	Free ✓	

Real Estate Signs on Fences		2020/21	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$135.00	GST Free

Advertising on Fences		2020/21	GST
Application Fee	per application	\$45.00	GST Free

Collection and Return of Movable Signage		2020/21	GST
Fee for the collection of moveable signs during a cyclone upon declaration of Stage 2 by the Territory Controller			
Return Fee	per sign	\$112.50	GST Free

Subdivision

Council Acceptance of Assets		2020/21	GST
Construction costs include the (direct) cost of constructing all assets that will be coming under the ownership and liability of Council.			
Assets shall include all items required to develop the site in accordance to legislation, regulations, guidelines, standards and industry best practice that are incorporated with the approved designs.			
Prior to Practical Completion/ On Maintenance	per approval	1.5% of construction cost of all assets handed to Council + GST	incl. GST

Driveway Crossover

Driveway Crossover (Reinforced)		2020/21	GST
100 mm Standard	per m2	\$100.00	incl. GST
150 mm Commercial	per m2	\$125.00	incl. GST
200 mm Industrial	per m2	\$150.00	incl. GST
Crossover	per Lm	\$100.00	incl. GST
Saw cut, remove and dispose kerb/gutter	per Lm	\$70.00	incl. GST
Saw cut, remove and dispose concrete less than 120mm thick	per m2	\$20.00	incl. GST
Second driveway (residential) future maintenance (excl. cost of construction and permit)	per m2	\$110.00	incl. GST
Pathways - 100mm (Reinforced)	per m2	\$100.00	incl. GST

Work on Public Places

Work on Public Places		2020/21	GST
All applications shall be lodged with proof of public liability insurance.			
Amount of inspections required will be verified after lodgement of application depending on works.			
A permit will be issued for a maximum of 1 week unless otherwise determined by CoP. This includes minimum of 2 inspections.			
Application and Inspection Fee	each	\$150.00	GST Free
Additional fee for permits required for more than one week	per week	\$40.00	GST Free
	1 month	\$100.00	GST Free
	6 months	\$500.00	GST Free
	1 Year	\$1,000.00	GST Free
Hoarding Fee	per m2 per week	\$2.60	GST Free
Car bay hire	per bay per week	\$55.00	GST Free
Private waste bins and containers on road reserves			
Maximum of 4 day period	per application	\$55.00	GST Free

Building Construction Application

Building Construction		2020/21	GST
Driveway Plan Approval (First driveway)	per application	Free ✓	
Driveway Plan Approval (Second driveway)	per application	\$90.00	GST Free
Stormwater Plan Approval (where connection provided)	per application	Free ✓	
Stormwater Plan Approval (where connection is not provided)	per application	\$90.00	incl. GST
Clearance	per application	\$90.00	incl. GST
Additional Inspection	per inspection	\$60.00	incl. GST

Waste Management

Additional Bin Service Multiple Dwellings		2020/21	GST
<p>Multiple dwelling properties are currently limited under the Declaration of Rates to the following: a general waste collection of four (4) garbage collection visits per week with a maximum of one (1) 240L bin per four (4) dwellings; and, a recycling collection service of one (1) collection visit per week with a maximum of one (1) 240L mobile bin per two (2) dwellings to be collected on each recycling collection visit.</p> <p>A body corporate is able to apply for an additional service on behalf of the multiple dwelling to be invoiced annually or on a pro-rata basis per additional bin.</p>			
Additional General Waste Bin 240L	per bin	\$394.00	GST Free
Additional Recycling Bin 240L	per bin	\$245.00	GST Free



Civic Plaza,
1 Chung Wah Terrace



08 8935 9922



palmerston@palmerston.nt.gov.au
www.palmerston.nt.gov.au