



CITY OF PALMERSTON FEES AND CHARGES 2026 - 2027

CONTENTS

| | |
|-----------------------------------|----|
| DEFINITIONS..... | ii |
| ADMINISTRATION..... | 1 |
| RATES | 2 |
| COMMUNITY FACILITIES | 3 |
| ANIMAL REGISTRATION..... | 6 |
| PROPERTY..... | 8 |
| PUBLIC PLACES | 9 |
| LIBRARY SERVICES..... | 10 |
| OUTDOOR DINING LICENCES | 11 |
| POP UP DINING..... | 12 |
| REGULATORY SERVICES..... | 13 |
| SIGNAGE..... | 14 |
| SUBDIVISION AND DEVELOPMENT | 16 |
| DRIVEWAY CROSSOVER..... | 17 |
| BUILDING APPLICATION..... | 18 |
| WORK ON PUBLIC PLACES..... | 19 |
| WASTE MANAGEMENT | 20 |

DEFINITIONS

GST Free Items are exempt from GST under Division 81 of the GST Act

Incl. GST Charges listed are inclusive of GST

Council publications are available on the council's website and at council office. The rates assessment book can be viewed at the council's office for free.

ADMINISTRATION

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|--------------------------------|-------------------|----------|
| Annual Report and Municipal Plan | | | |
| Copy (Black & White) | Per copy | Free | |
| Cheques Dishonoured | | | |
| At 1st presentation | Per cheque | Cost of bank fees | Inc. GST |
| At 2nd presentation | Per cheque | Cost of bank fees | Inc. GST |
| Freedom of information | | | |
| Application to access personal information | Per application, as prescribed | Free | GST Free |
| Assessment of application, including searching, retrieval and consideration | Per hour, as prescribed | \$25.00 | GST Free |
| Information Act Fees & Charges | Per application, as prescribed | \$30.00 | GST Free |
| Infringement Debt Collection Fee | | | |
| Administration fee to issue courtesy letter for Debt collection for Infringement notice | Per Letter | \$45.00 | Inc. GST |

RATES

| | UNIT OF MEASURE | 2026 – 27 | GST |
|--|------------------------|-------------------------------|----------|
| Rate Book Inspection fees | | | |
| Written Extract | Per assessment | \$55.00 | GST Free |
| Reproduction of Original Rates Notice | | | |
| Current Rating Year | Per Notice | Free | |
| Prior Rating Years < 5 years | Per Notice | Free | |
| Prior Rating Years > 5 years | Per Notice | \$30.00 | Inc. GST |
| Rate Debt Collection Fee | | | |
| Letter of Demand | Per Letter | charge of external contractor | Inc. GST |
| Field Call | Per Field call | charge of external contractor | Inc. GST |
| Statement of Claim | Per Statement of Claim | charge of external contractor | Inc. GST |
| <i>Additional legal fees may apply</i> | | charge of external contractor | Inc. GST |

COMMUNITY FACILITIES

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|---------------------|--|----------|
| All halls/ rooms | | | |
| Booking Deposit - refundable | Per usage | \$200 | GST Free |
| Additional Cleaning (if required) | Per usage | At cost of cleaning + GST | Inc. GST |
| Out of hours staff charges Monday to Friday prior to 8am and after 7pm | Per person/Per hour | \$45 | Inc. GST |
| Out of hours staff charges weekends and public holidays | Per person/Per hour | \$75 | Inc. GST |
| Security (if required) | Per usage | At Cost of Security + 10% Admin Fees + GST | Inc. GST |
| Lost building access card | Per card | \$125 | GST Free |
| User error fire emergency call out - Business & community Organisation | Per call out | At Cost of call out + GST | Inc. GST |
| No Show Fee Business/Private | Per missed booking | Total cost of booking | GST Free |
| No Show Fee Community Organisation | Per missed booking | \$60 | GST Free |
| Cancellation Fee Business/Private (less than 72 hours' notice) | Per booking | 75% of booking fee | GST Free |
| User error fire emergency call out - Community Group* | Per call out | \$300 | Inc. GST |
| Cancellation fee Community Organisation (less than 72 hours' notice)* | Per booking | \$40 | GST Free |
| Community BBQ trailer | | | |
| Available for use by members of the community, local organisations and groups | | | |
| Booking Deposit - Refundable | Per usage | \$200 | GST Free |
| Rent | Per usage | Free | |

| | | UNIT OF MEASURE | 2026 - 27 | GST |
|--|----------|-----------------|-----------|----------|
| Driver Resource Centre-Community Room | | | | |
| Business/Private | Per day | | \$160 | Inc. GST |
| Business/Private | Per hour | | \$40 | Inc. GST |
| Community Organisation* | Per day | | \$80 | Inc. GST |
| Community Organisation* | Per day | | \$20 | Inc. GST |
| Durack Community Arts Centre Art Room | | | | |
| Business/Private | Per day | | \$240 | Inc. GST |
| Business/Private | Per hour | | \$60 | Inc. GST |
| Community Organisation* | Per day | | \$120 | Inc. GST |
| Community Organisation* | Per hour | | \$30 | Inc. GST |
| Durack Community Arts Centre Creative Space | | | | |
| Business/Private | Per day | | \$240 | Inc. GST |
| Business/Private | Per hour | | \$60 | Inc. GST |
| Community Organisation* | Per day | | \$120 | Inc. GST |
| Community Organisation* | Per hour | | \$30 | Inc. GST |
| Gray Hall - Whole Building | | | | |
| Business/Private | Per day | | \$560 | Inc. GST |
| Business/Private | Per hour | | \$140 | Inc. GST |
| Community Organisation* | Per day | | \$280 | Inc. GST |
| Community Organisation* | Per hour | | \$70 | Inc. GST |
| Gray Hall Function Space | | | | |
| Business/Private | Per day | | \$320 | Inc. GST |
| Business/Private | Per hour | | \$80 | Inc. GST |
| Community Organisation* | Per day | | \$160 | Inc. GST |
| Community Organisation* | Per hour | | \$40 | Inc. GST |
| Gray Hall Meeting Room | | | | |
| Business/Private | Per day | | \$240 | Inc. GST |
| Business/Private | Per hour | | \$60 | Inc. GST |

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|-----------------|-----------|----------|
| Community Organisation* | Per day | \$120 | Inc. GST |
| Community Organisation* | Per hour | \$30 | Inc. GST |
| Gulwa Recording Studio | | | |
| Business/Private | Per hour | \$60 | Inc. GST |
| Community organisation* | Per hour | \$30 | Inc. GST |
| Library Community Room | | | |
| Business/Private | Per day | \$240 | Inc. GST |
| Business/Private | Per hour | \$60 | Inc. GST |
| Community Organisation* | Per day | \$120 | Inc. GST |
| Community Organisation* | Per hour | \$30 | Inc. GST |
| Palmerston Recreation Centre -Community Rooms | | | |
| Business/Private | Per day | \$240 | Inc. GST |
| Business/Private | Per hour | \$60 | Inc. GST |
| Community Organisation* | Per day | \$120 | Inc. GST |
| Community Organisation* | Per hour | \$30 | Inc. GST |
| Palmerston Recreation Centre - Court Hire | | | |
| Business/Private | Per hour | \$100 | Inc. GST |
| Community Organisation* | Per hour | \$50 | Inc. GST |
| Palmerston Recreation Centre -Meeting Spaces (Foyer) | | | |
| Business/Private | Per hour | Free | NA |
| Community Organisation | Per hour | Free | NA |

* Please note that fees and charges for Community Organisation will be effective from 1 January 2027. Community Groups may be eligible for free facilities hire and are assessed against the City of Palmerston Community Group Assessment Criteria.

* An all-day booking is defined as a maximum duration of seven (7) hours within standard operating hours (8:00 am – 11:00 pm)

ANIMAL REGISTRATION

| | UNIT OF MEASURE | 2026 – 27 | GST |
|--|-----------------------------|-----------|----------|
| Standard Fees | | | |
| Full Year Fee | Per dog or cat | \$130 | GST Free |
| Trained Dogs for the blind & hearing impaired | Per dog | Free | |
| Tag replacement | Per tag | \$11 | Inc. GST |
| Dangerous Dog Registration | Per Dangerous Dog | \$350 | GST Free |
| Aged & Disability Pensioner Fee | Per dog or cat | \$35 | GST Free |
| Transfer of animal registration from another council | Per dog or cat | Free | |
| Microchipping Animals prior to release | Per dog or cat | \$50 | GST Free |
| New rehomed dog/cat or new puppy/kitten | Per dog or cat | Free | |
| Dogs/Cats under 3 months of age | Per dog or cat | Free | |
| Desexed Dog or Cat Registration | Per dog or cat | \$35 | GST Free |
| Concession/Pensioner fee Desexed Dog or Cat | Per dog or cat | \$13 | GST Free |
| Discounts | | | |
| Desexed/Northern Australian Canine Association COB Holder | Per Registration | 50% | GST Free |
| Impound fees | | | |
| Daily charge after day one | Per day | \$60 | GST Free |
| Additional fee for dog or cat impounded out of hours | Per dog or cat | \$90 | GST Free |
| Fee for unregistered dog or cat | Per dog or cat | \$150 | GST Free |
| Fee for registered dog or cat | Per dog or cat | \$150 | GST Free |
| Dog Licence | | | |
| Licence application including one site inspection (Non-refundable) | Per application and Licence | \$300 | GST Free |
| Animal Traps | | | |

| | UNIT OF MEASURE | 2026 - 27 | GST |
|-----------------------|-----------------|-----------|----------|
| Hire animal traps | Per trap | Free | |
| Refundable Deposit | Per trap | \$55 | GST Free |
| Surrender Fees | | | |
| Surrender dog or cat | Per dog or cat | \$150 | GST Free |

PROPERTY

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|-------------------|--|----------|
| Damage/ Destruction to any Council Property | | | |
| Damage or destruction to any property of Council will be recovered from the responsible person. | Per damaged asset | Cost for replacement or reinstatement to Council plus 15% administrative charge plus GST | Inc. GST |

This could be either the holder of the permit/ licence, the hirer or any other liable person causing damage.

PUBLIC PLACES

| | UNIT OF MEASURE | 2026 - 27 | GST |
|--|-----------------|---------------------------|----------|
| Private & Not-for-profit Community Groups | | | |
| Key Deposit - Refundable | Per Key | \$70 | GST Free |
| Cleaning Deposit - Refundable | Per Usage | Free | |
| Additional Cleaning (if required) | Per Usage | At cost of cleaning + GST | Inc. GST |
| Commercial Use | | | |
| Key Deposit - Refundable | Per Key | \$70 | GST Free |
| Cleaning Deposit - Refundable | Per Usage | \$190 | GST Free |
| Additional Cleaning (if required) | Per Usage | At cost of cleaning + GST | Inc. GST |
| Busking permit | | | |
| Busking permit | Per Permit | Free | |

LIBRARY SERVICES

| | UNIT OF MEASURE | 2026 – 27 | GST |
|--|-----------------------------|-----------------------------------|----------|
| Lost Borrower Card Replacement | | | |
| Lost Borrower Card Replacement | Per card | Free | |
| Photocopying & Printing | | | |
| B/W - A4 Single | Per page | \$0.20 | Inc. GST |
| B/W - A4 Double | Per page | \$0.40 | Inc. GST |
| B/W - A3 Single | Per page | \$0.40 | Inc. GST |
| B/W - A3 Double | Per page | \$0.80 | Inc. GST |
| Colour- A4 Single | Per page | \$1.00 | Inc. GST |
| Colour- A4 Double | Per page | \$2.00 | Inc. GST |
| Colour- A3 Single | Per page | \$2.00 | Inc. GST |
| Colour- A3 Double | Per page | \$4.00 | Inc. GST |
| Public Personal computers | | | |
| Computer & Internet Usage | maximum time limits applies | Free | |
| Inter library loan (if charged by host library) | | | |
| As charged by host library | Per loan | As charged by host library | GST Free |
| Replacement of lost or damaged items | | | |
| Replacement of library resources | Per item | At replacement cost of item + GST | Inc. GST |
| Laminating service | | | |
| A3 | Per sheet | \$4.00 | Inc. GST |
| A4 | Per sheet | \$2.00 | Inc. GST |
| Wallet size | Per sheet | \$1.00 | Inc. GST |
| Library bags | | | |
| Library bags | Per bag | \$5.00 | Inc. GST |

OUTDOOR DINING LICENCES

| | UNIT OF MEASURE | 2026 - 27 | GST |
|--|-----------------|-----------|-----|
| Outdoor Dining Licence (Class 1) | | | |
| Class 1: Up to 4 tables / 8 Seats (whichever is the lesser) | Per annum | Free | |
| Outdoor Dining Licence (Class 2) | | | |
| Class 2: All other applications (with or without a licence to serve alcohol) | Per annum | Free | |

POP UP DINING

| | UNIT OF MEASURE | 2026 - 27 | GST |
|-----------------------|-----------------|-----------|----------|
| Pop Up Dining Licence | | | |
| 1 Year Permit | Per annum | \$100 | GST Free |

REGULATORY SERVICES

| | UNIT OF MEASURE | 2026 - 27 | GST |
|--|-----------------|----------------------------|----------|
| Disability Permits | | | |
| Permanent Disability (renewable every 3 years) | Per permit | Free | |
| Temporary Disability (time limited) | Per permit | Free | |
| Long Grass | | | |
| Long grass | Per block | Cost +10% admin fee | Inc. GST |
| Block Inspection fee | Per Inspection | Free | |
| Penalty interest for outstanding invoices charged daily at 11% per annum | | 11% | |
| Parking & other Ranger Services | | | |
| Abandoned Vehicles Fees Recovery | Per vehicle | At cost plus 10% admin fee | Inc. GST |

SIGNAGE

| | UNIT OF MEASURE | 2026 – 27 | GST |
|---|-----------------|--------------------------------|----------|
| Animated Signs | | | |
| Application Fee | Per application | \$50 | GST Free |
| Annual Fee | Per sign | \$250 | GST Free |
| Signage on Private Land | | | |
| Banners for temporary advertising on private land for maximum 2 weeks | Per application | \$50 | GST Free |
| Banners, Balloons, Blimps and kites on private land | Per application | \$50 | GST Free |
| Signs on private land viewable from a public place | Per application | \$50 | GST Free |
| Banners/Signs on Council Land | | | |
| Weekly fee for Commercial Use | Per banner/sign | \$85 | GST Free |
| Weekly fee for Not-for-profit Organisations | Per banner/sign | \$50 | GST Free |
| Banner on Street Light Poles | | | |
| Weekly fee | Per Banner | \$10 | GST Free |
| Erection and Removal of Banners | Per Banner | At cost for Council +15% + GST | Inc. GST |
| Application fee | Per application | \$50 | GST Free |
| Signs Overhanging a Public Place | | | |
| Annual fee | Per sign | \$245 | GST Free |
| Application fee | Per application | \$50 | GST Free |
| Permanent signs on road | | | |
| Application fee | Per application | \$50 | GST Free |
| Annual fee | Per sign | \$140 | GST Free |
| Removable Signs on Public Land (A-Frame) | | | |
| Application fee | Per application | Free | |

| | UNIT OF MEASURE | 2026 - 27 | GST |
|--|-----------------|-----------|-----------|
| Annual fee | Per sign | Free | |
| Other Signage in Open Space | | | |
| Bunting | Per application | \$50 | GST Free |
| Murals | Per application | \$50 | GST Free |
| Flags | Per application | \$50 | GST Free |
| Event signage | Per application | \$50 | GST Free |
| Blue finger signs | Per application | \$50 | GST Free |
| General Service and Community Groups (Churches, self-help groups, childcare centres, schools, public sporting facilities) | | | |
| Application fee | Per application | Free | |
| Annual fee | Per sign | Free | |
| Cost of erection | Per sign | Free | |
| Business Groups Shopping Centres, home businesses, vet clinics, medical/dental clinics, commercial childcare, private sporting clubs and community clubs | | | |
| Application fee | Per application | Free | |
| Annual fee | Per sign | Free | |
| Cost of erection | Per sign | Free | |
| Real Estate Signs on Fences | | | |
| Application fee | Per application | \$50 | GST Free |
| Annual fee | Per sign | \$150 | GST Free |
| Advertising on Fences | | | |
| Application fee | Per application | \$50 | GST Free |
| Collection and Return of Movable Signage Fee for the collection of moveable signs during a cyclone upon declaration of Stage 2 by the Territory Controller | | | |
| Return fee | Per sign | \$125 | Incl. GST |

SUBDIVISION AND DEVELOPMENT

| UNIT OF MEASURE | | 2026 – 27 | GST |
|---|--------------------------|---|----------|
| Funds in Lieu of Construction (FILOC) Applies when Council accepts payment for assets in lieu of construction by the developer | | | |
| Funds in Lieu of Construction (FILOC) | | Construction cost plus 25% | |
| Security Payments Refer to City of Palmerston Security Payments Policy and NT Subdivision Development Guidelines | | | |
| Security Payments | | 10% of construction cost | |
| Complex and or Non-conforming design assessment | | | |
| Complex and or non-conforming design assessment | Per hour | \$290 | Inc. GST |
| Additional Inspections | | | |
| Additional Inspections | Per hour | \$230 | Inc. GST |
| New subdivision and developments with gifted assets Fee is payable prior to final clearance certificates being issued and can be paid sooner at the risk of the Developer with any increased costs being calculated and invoiced. Construction cost has the definition within the NT Subdivision Development Guidelines and includes the value of all assets being gifted to Council, including FILOC assets. Verification of asset costs may be requested to support calculations. | | | |
| Development construction fee | Per development approval | 1.5% of construction cost of assets + GST | Inc. GST |
| Tree Removal Applies when tree removal is approved by Council. Does not apply when related to essential services access. | | | |
| Tree removal on Council land relating to subdivision and development activities | Per Tree | \$1,045 | Inc. GST |

DRIVEWAY CROSSOVER

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|-----------------|-----------|----------|
| Driveway crossover (reinforced) | | | |
| 100 mm Standard | Per m2 | \$155 | Inc. GST |
| 150 mm Commercial | Per m2 | \$165 | Inc. GST |
| 200 mm Industrial | Per m2 | \$200 | Inc. GST |
| Crossover | Per m | \$180 | Inc. GST |
| Saw cut, remove and dispose kerb/gutter | Per m | \$125 | Inc. GST |
| Saw cut, remove and dispose concrete less than 120mm thick | Per m2 | \$205 | Inc. GST |
| Pathways - 100mm (Reinforced) | Per m2 | \$155 | Inc. GST |

BUILDING APPLICATION

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|-----------------|-----------|----------|
| Building Construction - first driveway | | | |
| Driveway plan approval (first driveway) | Per application | Free | |
| Building Construction - second driveway | | | |
| Driveway Plan Approval (Second driveway) | Per application | \$105 | Inc. GST |
| Building Construction - stormwater plan with connection | | | |
| Stormwater Plan Approval (where connection provided) | Per application | Free | |
| Building Construction - stormwater plan without connection | | | |
| Stormwater Plan Approval (where connection is not provided) | Per application | \$100 | Inc. GST |
| development conditions (general) clearance | | | |
| Development condition clearance (excluding condition precedent) | Per application | \$105 | Inc. GST |
| Stormwater clearance | | | |
| Stormwater approval clearance | Per application | \$105 | Inc. GST |
| Building Construction - additional inspection | | | |
| Additional inspection | Per inspection | \$70 | Inc. GST |

WORK ON PUBLIC PLACES

| | UNIT OF MEASURE | 2026 - 27 | GST |
|---|-----------------|-----------|----------|
| Public Places | | | |
| All applications shall be lodged with proof of public liability insurance. Amount of inspections required will be verified after lodgement of application depending on works. A permit will be issued for a maximum of 1 week unless otherwise determined by CoP. This includes minimum of 2 inspections. | Per application | \$165.00 | GST Free |
| Hoarding fee | Per m2 Per week | \$5 | GST Free |
| Public Places - additional inspection | | | |
| Additional Inspection | Per inspection | \$70 | Inc. GST |
| Public Places - additional week | | | |
| Additional fee for permits required for more than one week | Per week | \$50 | GST Free |
| Public Places - additional month | | | |
| Additional fee for permits required for more than one week | 1 month | \$115 | GST Free |
| Public Places - 6months | | | |
| Additional fee for permits required for more than one week | 6 months | \$585 | GST Free |
| Public Places - 12months | | | |
| Additional fee for permits required for more than one week | 1 year | \$1,170 | GST Free |
| Public Places - container on verge | | | |
| Private waste bins and containers on road reserves Maximum of 4-day period | Per application | \$65.00 | GST Free |

WASTE MANAGEMENT

| | UNIT OF MEASURE | 2026 – 27 | GST |
|--|-----------------|-----------|----------|
| <p>Multiple dwelling (four or more dwellings per lot) properties are currently limited under the Declaration of Rates to the following: a general waste collection of four (4) garbage collection visits per week with a maximum of one (1) 240L bin per our (4) dwellings; and, a recycling collection Service of one (1) collection visit per week with a maximum of one (1) 240L mobile bin per two (2) dwellings to be collected on each recycling collection visit.</p> <p>A body corporate is able to apply for an additional service on behalf of the multiple dwelling to be invoiced annually or on a pro-rata basis per additional bin</p> | | | |
| Additional General Waste Bin 240L | Per bin | \$380 | GST Free |
| Additional Recycling Bin 240L | Per bin | \$126 | GST Free |
| <p>Single dwelling properties and multiple dwellings (three (3) or less dwellings per lot) are currently limited under the Declaration of Rates to the following; a kerbside general waste collection service of two (2) garbage collection visits per week with a maximum of one (1) 120L general waste mobile bin per visit; and a kerbside recycling collection service of one (1) collection visit per fortnight with a maximum of one (1) 240L recycling mobile bin per visit.</p> <p>A property owner is able to apply for an additional service to be invoiced annually or on a pro-rata basis per additional bin.</p> | | | |
| Upgrade General Waste Bin 240L | Per bin | \$188 | GST Free |
| Additional General Waste Kerbside Bin 240L | Per bin | \$332 | GST Free |
| Additional Recycling Kerbside Bin 240L | Per bin | \$126 | GST Free |