



# PARTY SMART

## REGISTRATION FORM

### Party Details:

Party Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_

Address of Party: \_\_\_\_\_

Number of Guests attending: \_\_\_\_\_

Average Age of Guests: \_\_\_\_\_

Adult /Supervisor Present: **Yes** or **No**

Name and contact number of Adult Supervisor if applicable \_\_\_\_\_

What is the Occasion: \_\_\_\_\_

Will there be Alcohol? **Yes** or **No**

Has this party been advertised on the internet or social networking sites? **Yes** or **No**

### Party Organiser:

Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Name: ..... Signature: ..... Date: .....

#### DISCLAIMER

The Northern Territory Police Force accepts no responsibility or liability arising from an action taken by persons organising or attending a party registered through the lodgement of a Party Smart registration form or using information contained in the Party Smart kit to improve security.

# **PARTY SMART**

## **REGISTRATION FORM**

As a host, you have a duty-of-care for the safety and wellbeing of your guests. While you want them to have a good time you also want to minimise the potential for harm to persons and property as a result of excessive alcohol consumption or gate crashers. You could be held partly or fully responsible for something that happens to one of your guests at your party.

**Registration of your party does not mean police will provide security for your party or that police will attend your party.** The aim of police is not to turn up and ruin your night. However, on the day of the party police may attend or drive past the party address, or telephone you, to check that the party is proceeding safely.

Remember that, irrespective of whether your party is registered, police will respond to public complaints about party noise or the conduct of your guests, if the party gets out of hand or if it comes to the attention of police that an offence is being committed. For further information on this go to [www.pfes.nt.gov.au/Police/Community-safety/Party-smart](http://www.pfes.nt.gov.au/Police/Community-safety/Party-smart)

The capacity of police to undertake patrols, or respond to an incident at a party, will depend on the resources available at the time and the nature of the event in question.

### **PARTY TIPS:**

- **Inform neighbours in advance and provide a phone number in case they wish to contact you.**
- **Issue written invitations and make entry by invitation only. Avoid invitations by social media as numbers can quickly get out of control.**
- **Put a finishing time as well as start time on the invitation.**
- **If it's a young person's party make sure there are non-drinking adults attending and they have a planned and safe way to get home;**
- **Consider having security at your party**
- **Supply the drinks as BYO parties can lead to excessive supply and unsupervised drinking; limit supplies of full strength beer, wines and spirits;**
- **Provide alternatives to alcohol - non-alcoholic and low alcohol drinks allow guests to have a drink in their hand without increasing their alcohol consumption**
- **Feed you guests - eating can slow down the rate at which alcohol is absorbed, but avoid salty foods which will encourage more drinking.**

**If all else fails – you're the host, you can ask people to leave. Be verbally assertive to gain control of the situation. Call police if matters are getting out of control, before they get worse.**

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