LIGHT UP PALMERSTON

COUNCIL POLICY

PURPOSE

This policy provides a framework for considering and approving requests to illuminate City of Palmerston infrastructure assets in support of recognised events, causes, or community awareness initiatives.

PRINCIPLES

Lighting activations will support initiatives that provide a clear benefit to the community, including recognised events, awareness campaigns, and causes of local, national, or international significance.

Lighting of Council infrastructure will be used to enhance the vibrancy, identity, and night-time appeal of the CBD and surrounding public spaces.

All requests will be assessed consistently and applied in line with this Policy, ensuring lighting is used appropriately and does not support commercial, political, or private interests.

DEFINITIONS

For the purposes of this Policy, the following definitions apply:

TERM	DEFINITION
Eligibility criteria	The standards by which the applicant must meet in order to be eligible

POLICY STATEMENT

City of Palmerston has the ability to light up infrastructure at night to create vibrancy in our CBD as well as highlight special events and causes in our community.

This Policy applies to City of Palmerston's current infrastructure at the time of endorsement by Council, as well as any new Council facilities into the future.

1. Eligibility criteria

1.1. Lighting of Council assets will only be considered in honour of significant events, awareness campaigns, and causes of local, national, or international significance.

1.2. Lighting will not be considered for commercial entities, political campaigns, political issues or personal occasions.

1.3. Requests for illumination to commemorate or honour an individual will not be eligible.

1.4. Any annual events must be applied for and assessed each year; there will not be automatic renewals.

1.5. Duration would typically be for a day, lasting up to a week if applicable.

1.6. The event or awareness campaign must have a community benefit that aligns with outcomes in the Community Plan.

1.7. Applicants must provide their Australian Business Number (ABN) and proof of business registration.

1.8. Applications will be processed in order of receipt. Where conflicts occur for the same date or booking request, priority will be given to the applicant who submitted their application first.

2. Responsibilities of the Chief Executive Officer

2.1. All requests that meet the above criteria are progressed by the Community Services Manager.

2.2. Where a request is received which does not comply with the criteria outlined above and is deemed to have merit by the Community Services Manager, the request will be referred, with recommendation to a General Manager for their determination.

ASSOCIATED DOCUMENTS

- Terms and Conditions apply and are available on Council's website.

REFERENCES AND RELATED LEGISLATION

- Community Plan

POLICY DETAILS

OWNER	Chief Executive Officer	RESPONSIBLE OFFICER	General Manager Community
APPROVAL DATE	2 June 2026	NEXT REVIEW DUE	9 February 2030
RECORDS NUMBER	692169	COUNCIL DECISION	11/0408