

Subdivision Defects Liability Period and/or Omissions Completion Request

Doc ID 504811 – Revision 1 as of 12 December 2022

This form is to be completed and submitted to City of Palmerston (CoP) for completion of defects liability period(s), and/or omissions, prior to the return of bond(s) relating to a subdivision.

Development Details

Developer Name:		
Development Details (Location and Stage):		
Development Permit Number:		
Conditional Completion Certificate Reference Number:		
Date Conditional Completion Issued:		
Completion Requested	Defects Liability Period (DLP)	<input type="checkbox"/>
	Minor Defects	<input type="checkbox"/>
	Omissions	<input type="checkbox"/>

Applicant Details

Applicant Name:	
Applicant Contact Email:	
Applicant Contact Address:	
Date of Application:	
Inspection Contact Details:	

DLP/Omissions Completion Request Details

Conditional Completion Certificate Reference Number:		
Date Conditional Completion Issued:		
Completion Requested: <i>(select all that apply)</i>	Defects Liability Period	<input type="checkbox"/>
	Omissions	<input type="checkbox"/>
Defects Liability Period (DLP) Due Date:	Infrastructure:	
	Soft Landscaping:	
Documentation Checklist Completed (Appendix A):	Yes <input type="checkbox"/>	No <input type="checkbox"/> (note: this is required for assessment)
Date DLP/Omissions Completion Requested for: <i>(min 20 days for DLP)</i>		

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Conditional Completion Certificate #	Bond #	Bond Value	Description	Comment

By submitting this form you, as the Applicant, are agreeing that all fields are full and correct information and you are authorised to make a submission on behalf of the Developer.

All documentation is to be submitted to: development@palmerston.nt.gov.au.

Please include the Development, Stage and Form ID (ie DEV05) in the email heading.

Appendix A – Documentation Checklist

To be completed where relevant to the requested clearance

Documentation/Evidence	Attached			Document Reference/Comment
	Y	N	N/A	
Completion Certificate, including certificates of compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
As-Constructed Drawings: PDF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
As-Constructed Drawings: CAD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Construction Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stormwater CCTV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Register of non-conformances and changes, including evidence of certification and approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Asset breakdown and valuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dilapidation reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Manuals, warranties and other documents relevant to products requiring operational maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

If additional commentary or documentation is required, please provide this here;

Additional Comments (if required)	
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