



CITY OF PALMERSTON

FEES AND CHARGES

2022/2023



TABLE OF Contents

Administration	4
Rates	5
Dog Registration	6
Community Facilities	8
Property	12
Public Places	12
Library Services	13
Carparking	14
Outdoor Dining Licence	15
Regulatory Services	15
Signage	16
Subdivision	18
Driveway Crossover	19
Work on Public Places	19
Building Construction Application	20
Waste Management	20

Definitions

GST Free	Items are exempt from GST under Division 81 of the GST Act
Incl. GST	Charges listed are inclusive of GST

Administration

Annual Report		2022/23	GST
Copy	per copy	Free ✓	
Perusal of report in Council offices		Free ✓	

Municipal Plan		2022/23	GST
Copy	per copy	Free ✓	
Perusal of report in Council offices		Free ✓	

Cheques Dishonoured		2022/23	GST
At first presentation	per cheque	Cost of bank fee	incl. GST
At second presentation	per cheque	Cost of bank fee	incl. GST

Freedom of Information		2022/23	GST
Information Act Fees and Charges		As prescribed	

Rates

Rate Book Inspection Fee		2022/23	GST
Perusal at Council Office		Free ✓	
Written Extract	per assessment	\$50.00	incl. GST

Reproduction of Original Rates Notice		2022/23	GST
Current Rating Year	per notice	Free ✓	
Prior Rating Years < 5 years	per notice	Free ✓	
Prior Rating Years > 5 years	per notice	\$25	incl. GST

Rate Debt Collection Fee		2022/23	GST
Letter of Demand	per letter	Charge of external contractor	incl. GST
Field Call	per field call	Charge of external contractor	incl. GST
Statement of Claim	per statement of claim	Charge of external contractor	incl. GST

Additional court costs may apply and are determined by the proceedings

Dog Registration Fees

Standard Fee		2022/23	GST
Full Year Fee	per dog	\$105.00	GST Free
Half Year Fee (from 1st March)	per dog	\$65.00	GST Free
Aged and Disability Pensioner Fee	per dog	\$25.00	GST Free
Trained Dogs for the Blind and Hearing Impaired	per dog	Free ✓	
Dogs under 3 months of age (no discounts apply)*	per dog	\$10.00	GST Free

* Under the current By-Laws dogs under 3 months do not have to be registered, however Council encourages the registration of all dogs

Discounts		2022/23	GST
Desexed or Northern Australian Canine Association COB Holder	per registration	50%	
Microchipped	per registration	10%	

Calculated Fees		2022/23	GST
Full Year Fee		\$105.00	GST Free
Full Year - Desexed/NACA trained		\$52.50	GST Free
Full Year - Desexed/NACA trained and Microchipped		\$42.00	GST Free
Full Year - Microchipped		\$94.50	GST Free
Half Year Fee (from 1st March)		\$65.00	GST Free
Half Year - Desexed/NACA trained		\$32.50	GST Free
Half Year - Desexed/NACA trained and Microchipped		\$26.00	GST Free
Half Year - Microchipped		\$58.50	GST Free
Pensioner Fee		\$25.00	GST Free
Pensioner - Desexed/NACA trained		\$12.50	GST Free
Pensioner - Desexed/NACA trained and Microchipped		\$10.00	GST Free
Pensioner - Microchipped		\$22.50	GST Free

Dog Registration Fees cont...

Tag Replacement		2022/23	GST
Tag Replacement	per tag	\$10.00	incl. GST

Impound Fees		2022/23	GST
Fee for unregistered dog	per dog	\$205.00	GST Free
Fee for registered dog	per dog	\$140.00	GST Free
Additional fee for dog impounded out of hours	per dog	\$85.00	GST Free
Daily charge after day one	per dog	\$55.00	GST Free

Dog Licence (more than 2 dogs)		2022/23	GST
Licence Application including one site inspection (non refundable)	per application	\$155.00	GST Free
Site Inspections	per inspection	\$115.00	GST Free
Licence - Full-yearly	per licence	\$215.00	GST Free
Licence - Half-yearly (March - August)	per licence	\$120.00	GST Free

Barking Collars		2022/23	GST
Citronella Barking Collars	Maximum 30 day hire	Free ✓	
Refundable Deposit	per collar	\$50.00	GST Free
Citronella Canisters	per canister	\$35.00	incl. GST

Animal Traps		2022/23	GST
Hire Animal Traps	Maximum 30 day hire	Free ✓	
Refundable Deposit	per trap	\$50.00	GST Free

Community Facilities

Gray Community Hall - Room 1		2022/23	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

BBQ area - exclusive use to be advised at booking

Gray Community Hall - Room 2		2022/23	GST
Private/Business			
Rent	per day	\$300.00	incl. GST
Rent	per hour	\$60.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

BBQ area - exclusive use to be advised at booking

Gray Community Hall - Whole Building		2022/23	GST
Private/Business			
Rent	per day	\$600.00	incl. GST
Rent	per hour	\$120.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

BBQ area - exclusive use to be advised at booking

Community Facilities cont...

Durack Heights Community Arts Centre - Room 1		2022/23	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

BBQ area - exclusive use to be advised at booking

Durack Heights Community Arts Centre - Room 2		2022/23	GST
Private/Business			
Rent	per day	\$300.00	incl. GST
Rent	per hour	\$60.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning + GST	incl. GST

Driver Family Resource Centre		2022/23	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	incl. GST

Community Facilities cont...

Library Community Room		2022/23	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning	+ GST

Recreation Centre - Community Room 1		2022/23	GST
Private/Business			
Rent	per day	\$200.00	incl. GST
Rent	per hour	\$40.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

Recreation Centre - Community Room 2		2022/23	GST
Private/Business			
Rent	per day	\$300.00	incl. GST
Rent	per hour	\$60.00	incl. GST
Not-for-profit			
Rent	per day	Free ✓	
Rent	per hour	Free ✓	
Booking Deposit - Refundable	per usage	\$125.00	GST Free
Additional Cleaning (if required)	per usage	At cost of cleaning	+ GST

Community Facilities cont...

Recreation Centre Stadium Hire - Hourly Rate		2022/23	GST
Private/Business			
Rent	per court	\$60.00	incl. GST
Lights	per court	\$40.00	incl. GST
Airconditioning	per court	\$45.00	incl. GST
Not-for-profit			
Rent	per court	Free ✓	
Lights	per court	Free ✓	
Airconditioning	per court	Free ✓	

Stadium lights are required prior to 7am and after 6pm

Recreation Centre Seating		2022/23	GST
Stadium Seating Hire	single unit	\$300.00	incl. GST
Stadium Seating Hire	3 units	\$600.00	incl. GST
Stadium Seating Hire	6 units	\$800.00	incl. GST

Community BBQ Trailer		2022/23	GST
Available for use by members of the community, local organisations and groups			
Rent	per usage	Free ✓	
Booking Deposit - Refundable	per usage	\$200.00	GST Free

Property

Damage or Destruction to any Council Property		2022/23	GST
Damage or destruction to any property of Council will be recovered from the responsible person. This could be either the holder of the permit/licence, the hirer or any other liable person causing damage.	per damaged asset	Cost for replacement or reinstatement to Council plus 15% administrative charge plus GST	incl. GST

Public Places

Public Open Spaces and Parks: All deposits shall be lodged with proof of public liability insurance

Private and Non-for Profit Community Groups		2022/23	GST
Key Deposit - Refundable	per key	\$60.00	GST Free
Cleaning Deposit - Refundable	per usage	Free ✓	
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

Commercial Use		2022/23	GST
Key Deposit - Refundable	per key	\$60.00	GST Free
Cleaning Deposit - Refundable	per usage	\$150.00	GST Free
Additional Cleaning (if required)	per usage	at cost of cleaning	+ GST

Busking Permit		2022/23	GST
Busking Permit	per permit	Free ✓	

Library Services

Non Territory Resident Borrower		2022/23	GST
Refundable Deposit - plus	per resident	Free ✓	
Non-Refundable Administration Fee	per resident	Free ✓	

Lost Borrower Card Replacement		2022/23	GST
Lost Borrower card replacement	per card	Free ✓	

Photocopying and Printing		2022/23	GST
Black and White			
A4 single	per page	\$0.20	incl. GST
A4 double	per page	\$0.40	incl. GST
A3 single	per page	\$0.40	incl. GST
A3 double	per page	\$0.80	incl. GST
Colour			
A4 single	per page	\$1.00	incl. GST
A4 double	per page	\$2.00	incl. GST
A3 single	per page	\$2.00	incl. GST
A3 double	per page	\$4.00	incl. GST

Public Personal Computers		2022/23	GST
Computer & Internet Usage	Maximum time limit applies	Free ✓	

Fax Service		2022/23	GST
Send outgoing fax	per page	\$0.20	incl. GST
Receive incoming fax	per page	Free ✓	

Library Services cont...

Inter Library Loan (if charged by host library)		2022/23	GST
Inter Library Loan (if charged by host library)	per loan	as charged by host library	GST Free

Replacement of Lost or Damaged items		2022/23	GST
Replacement of library resources	per item	at replacement cost of item plus \$2 administration charge + GST	incl. GST

Laminating Service		2022/23	GST
A3	per sheet	\$4.00	incl. GST
A4	per sheet	\$2.00	incl. GST
Wallet size	per sheet	\$1.00	incl. GST

Library Bags		2022/23	GST
Calico	per bag	\$5.00	incl. GST

'Gulwa' Community Recording Studio

Community Recording Studio		2022/23	GST
Private/Business			
Rent	per hour	\$50.00	incl. GST
Not-for-profit			
Rent	per hour	\$10.00	incl. GST
Booking Deposit - Refundable	per usage	\$200.00	GST Free

Carparking

CBD Carparking		2022/23	GST
Zone A, B, C, D and E	Maximum time limits apply	Free	✓

Outdoor Dining Licence

Outdoor Dining Licence		2022/23	GST
Outdoor Dining Licence (Class 1)	per annum	Free	✓
Class 1: Up to 4 tables / 8 Seats (whichever is the lesser)			
Outdoor Dining Licence (Class 2)	per annum	Free	✓
Class 2: All other applications (with or without a Licence to Serve Alcohol)			

Regulatory Service

Disability Permits		2022/23	GST
Permanent Disability (renewable every 3 years)	per permit	Free	✓
Temporary Disability (time limited)	per permit	Free	✓

Long Grass		2022/23	GST
Standard and/or <1200sq m blocks	per block	Cost + 10%	incl. GST
Non standard and/or >1200sq m blocks	per block	Cost + 10%	incl. GST
Block Inspection Fee	per inspection	Free	✓
Penalty interest for outstanding invoices	daily	8%	

Signage

Signage in Public Space and on Private Land

Animated Signs		2022/23	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$240.00	GST Free

Signage on Private Land		2022/23	GST
Banners for temporary advertising on private land for maximum 2 weeks	per application	\$45.00	GST Free
Banners, Balloons, Blimps and kites on private land	per application	\$45.00	GST Free
Signs on private land viewable from a public place	per application	\$45.00	GST Free

Banners/Signs on Council Land		2022/23	GST
Weekly fee for Commercial Use	per banner/sign	\$75.00	GST Free
Weekly fee for Not-for-profit Organisations	per banner/sign	\$45.00	GST Free

Banner on Street Light Poles		2022/23	GST
Application Fee	per application	\$45.00	GST Free
Weekly Fee	per banner	\$5.00	GST Free
Erection and Removal of Banners	per banner	at cost for Council + 15%	+ GST

Signs Overhanging a Public Place		2022/23	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$125.00	GST Free

Signage cont...

Permanent Signs on Road		2022/23	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$125.00	GST Free

Removable Signs on Public Land (A-Frame)		2022/23	GST
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	

Other Signage in Open Space		2022/23	GST
Bunting	per application	\$45.00	GST Free
Murals	per application	\$45.00	GST Free
Flags	per application	\$45.00	GST Free
Event Signage	per application	\$45.00	GST Free
Blue Finger Signs	per application	\$45.00	GST Free

General Service and Community Groups		2022/23	GST
Churches, self help groups, childcare centres, schools, public sporting facilities			
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	
Cost of Erection	per sign	Free ✓	

Business Groups		2022/23	GST
Shopping Centres, home businesses, vet clinics, medical/dental clinics, commercial childcare, private sporting clubs and community clubs			
Application Fee	per application	Free ✓	
Annual Fee	per sign	Free ✓	
Cost of Erection	per sign	Free ✓	

Signage cont...

Real Estate Signs on Fences		2022/23	GST
Application Fee	per application	\$45.00	GST Free
Annual Fee	per sign	\$135.00	GST Free

Advertising on Fences		2022/23	GST
Application Fee	per application	\$45.00	GST Free

Collection and Return of Movable Signage		2022/23	GST
Fee for the collection of moveable signs during a cyclone upon declaration of Stage 2 by the Territory Controller			
Return Fee	per sign	\$112.50	GST Free

Subdivision

Council Acceptance of Assets		2022/23	GST
Construction costs include the (direct) cost of constructing all assets that will be coming under the ownership and liability of Council.			
Assets shall include all items required to develop the site in accordance to legislation, regulations, guidelines, standards and industry best practice that are incorporated with the approved designs.			
Prior to Practical Completion/ On Maintenance	per approval	1.5% of construction cost of all assets handed to Council	+ GST

Driveway Crossover

Driveway Crossover (Reinforced)		2022/23	GST
Rates for driveway and concrete works apply when works are undertaken by Council at the request of the property owners, or relating to works on public places.			
100 mm Standard	per m2	\$110.00	incl. GST
150 mm Commercial	per m2	\$116.00	incl. GST
200 mm Industrial	per m2	\$153.00	incl. GST
Crossover	per Lm	\$142.00	incl. GST
Saw cut, remove and dispose kerb/gutter	per Lm	\$100.00	incl. GST
Saw cut, remove and dispose concrete less than 120mm thick	per m2	\$ 37.00	incl. GST
Pathways - 100mm (Reinforced)	per m2	\$100.00	incl. GST

Work on Public Places

Work on Public Places		2022/23	GST
All applications shall be lodged with proof of public liability insurance.			
Amount of inspections required will be verified after lodgement of application depending on works.			
A permit will be issued for a maximum of 1 week unless otherwise determined by CoP. This includes minimum of 2 inspections.			
Application and Inspection Fee	each	\$150.00	GST Free
Additional fee for permits required for more than one week	per week	\$42.00	GST Free
	1 month	\$105.00	GST Free
	6 months	\$525.00	GST Free
	1 Year	\$1,050.00	GST Free
Hoarding Fee	per m2 per week	\$2.80	GST Free
Car bay hire	per bay per week	\$58.00	GST Free
Private waste bins and containers on road reserves			
Maximum of 4 day period	per application	\$55.00	GST Free

Building Construction Application

Building Construction		2022/23	GST
Driveway Plan Approval (First driveway)	per application	Free ✓	
Driveway Plan Approval (Second driveway)	per application	\$95.00	GST Free
Stormwater Plan Approval (where connection provided)	per application	Free ✓	
Stormwater Plan Approval (where connection is not provided)	per application	\$95.00	GST Free
Clearance	per application	\$95.00	GST Free
Additional Inspection	per inspection	\$63.00	GST Free

Waste Management

Optional Bin Services		2022/23	GST
-----------------------	--	---------	-----

Multiple dwelling properties (four (4) or more dwellings per lot) are currently limited under the Declaration of Rates to the following: a general waste collection of four (4) garbage collection visits per week with a maximum of one (1) 240L bin per four (4) dwellings; and, a recycling collection service of one (1) collection visit per week with a maximum of one (1) 240L mobile bin per two (2) dwellings to be collected on each recycling collection visit.

A body corporate is able to apply for an additional service on behalf of the multiple dwelling to be invoiced annually or on a pro-rata basis per additional bin.

Additional General Waste Bin 240L	per bin	\$297.00	GST Free
Additional Recycling Bin 240L	per bin	\$113.00	GST Free

Single dwelling properties and multiple dwellings (three (3) or less dwellings per lot) are currently limited under the Declaration of Rates to the following; a kerbside general waste collection service of two (2) garbage collection visits per week with a maximum of one (1) 120L general waste mobile bin per visit; and a kerbside recycling collection service of one (1) collection visit per fortnight with a maximum of one (1) 240L recycling mobile bin per visit.

A property owner is able to apply for an additional service to be invoiced annually or on a pro-rata basis per additional bin.

Upgrade General Waste Bin 240L	per bin	\$149.00	GST Free
Additional General Waste Kerbside Bin 120L	per bin	\$256.00	GST Free
Additional Recycling Kerbside Bin 240L	per bin	\$113.00	GST Free



Civic Plaza,
1 Chung Wah Terrace



08 8935 9922



palmerston@palmerston.nt.gov.au
palmerston.nt.gov.au