

Pop -Up Dining Application

Use this form to apply for a Pop-Up Dining Permit.

Please ensure you have read the Pop-Up Dining Information Kit before completing this application.

You will need the following documents to complete this application.

- 1. Photos or artist impression and dimensions of the food truck/stall
- 2. Description of food offering and menu
- 3. Liquor Consumption Permit if required
- 4. Food Handling Certificate
- 5. Registration of a Food Business
- 6. Evidence of Motor Vehicle Insurance currency
- 7. Certificate of Public Liability Insurance currency
- 8. Map/sketch map showing proposed location of your truck/stall. See page 4.
- 9. Description of environmentally sustainable practices
- 10. Links to social media accounts
- 11. A maximum of 5 images of the set up. Views from different angles help illustrate the look and feel of the mobile food business. Please also include a logo image and photo suitable to promote your business on the City of Palmerston website.

If you need assistance completing this form contact City of Palmerston on 8935 9922.

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What is the Business Trading name?

My Pop-Up Dining Operation is:

- Already operational (*If yes, where do you currently operate*)
- In the design/development stage.

Provide a description of the food offering:

*Refer to the City of Palmerston Pop-Up Dining Information kit for details on food requirements.
Note that you will also need to upload a menu later in this application.*

Provide a description of the exterior design, logo and additional signage of the Pop-Up Dining operation:

Please list the days of Week and Hours you will trade:

Days:

Hours:

Provide the business website address and/or social media accounts:

Do you use environmentally friendly packaging and utensils: Yes No

If yes describe:

Outline your plans for disposal and recycling of waste:

Outline any other energy efficient practices used (*optional*):

How will you minimise disturbance to neighbours?

Will all cooking and serving activity be conducted from within the confines of the Pop-Up Dining food van/stall:

Yes No

If no, provide a description of where and how food is cooked and served from your mobile food business.

Confirm self-sufficiency - own power and water used.

Yes Details:

The operation is:

self-propelled food truck a food trailer that is towed a stall with shade structure other

Food truck details:

Registration number:

Colour (*main colour of vehicle*):

Make (*eg Ford, Toyota*):

Model (*eg HiAce, Tarago*):

Registration expiry date:



Do you have a current food business registration for this mobile food business.

No Yes

If yes please give details: Food business License number, Issuing Authority: _____

If No - If your application is successful, you must obtain a registration of a Food business for the mobile food business and be inspected before commencing operation under the city of Palmerston Pop-Up Dining Trial.

Who is making the application?

- Individual/s
 Corporation/Incorporated Association

Title: _____

First name: _____

Family name: _____

Postal Address: _____

Suburb state postcode: _____

Daytime contact number: _____

Alternative contact number: _____

Email address: _____

Supporting documents need to be provided as part of your application.

Please submit completed applications and all supporting documents to:

City of Palmerston Pop-Up Dining

In-person: Civic Plaza, 1 Chung Wah Terrace, Palmerston, NT 0830

Mail: PO BOX 1, Palmerston, NT 0831

Email: palmerston@palmerston.nt.gov.au

LOCATION MAP

Please add a map or sketch of the proposed location