

This application seeks approval for a proposed driveway location and/or storm water plan. Fees are applicable in accordance with Council's Fees and charges for the current financial year. This is not an application for construction. A separate 'Application to Work on Public Place' will be required for the construction. Fees and charges will apply.

Applicant/s Details

Name of Applicant/s (owner/builder): _____

Business / Organisation: _____

Postal Address: _____

Telephone: _____

Mobile: _____

Facsimile: _____

Email: _____

Location of Works: _____

Lot Number: _____

Property Address: _____

Suburb: _____

SECTION 1- APPLICATION DESCRIPTION (TICK APPLICABLE)

- Residential lots of area less than 600m²;
- High density residential;
- Medium density residential;
- All lots with a zero lot line;
- Commercial and Industrial lots;
- Where concentrated stormwater lot drainage (*such as down pipes and drains*) directly discharges onto the Council's road verge;
- Any developments that have been issued with a Development permit with a condition for drainage to be collected and discharged to the technical standards of the City of Palmerston or similar.

If you have ticked one of the above boxes you are required to apply for storm water approval and the stormwater plan approval requirements are listed in Section 2. Otherwise, go to Section 3.

SECTION 2- STORMWATER PLAN APPROVAL APPLICATION

- (a) If the plan is for a new stormwater connection between the property and Council's underground stormwater drainage system, then fees are applicable
- (b) Where there is an existing stormwater connection between the property and Council's underground stormwater drainage system then no fees are applicable.

Stormwater Plan Requirements

(In order for the application to be assessed all 5 of the following requirements needs to be included. Ensure that all 5 of the following are provided and tick boxes are checked).

- 1. Stormwater plan is attached (1 x A3 copy).
- 2. Plan shows how stormwater will be collected within the property.
- 3. Plan includes details of site levels.
- 4. Plan shows direction of flow.
- 5. Plan shows connection to Council's underground stormwater drainage system.

SECTION 3-DRIVEWAY PLAN APPROVAL APPLICATION (TICK APPLICABLE)

(If you are submitting a plan for both stormwater and driveway, it can be included in an A3 size drawing).

Zone

- | | |
|---|---|
| <input type="checkbox"/> SD Single dwelling | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> MD Multiple Dwelling | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> MR Medium Density | <input type="checkbox"/> Other – Explain: _____ |
| <input type="checkbox"/> HR High Density | _____ |

The driveway locations in the City of Palmerston are required to obtain approval from Council prior to undertaking the building development works in the property.

Driveway Plan Requirements

(In order for the application to be assessed, ensure that all of the following criteria are shown on the plan and tick boxes are checked).

- 1. Plan attached (1 x A4 size).
- 2. Plan shows driveway location, proposed floor plan, area of the Lot and property boundaries.
- 3. Plan shows the distances from the edges of the driveway to the either side of the property boundary. The width of a standard driveway is 3.5 metre. For multiple dwelling/Industrial/Commercial developments the standard width is 6 meters.
- 4. The distance from any light poles, sign posts, Side Entry Pits, communication service pits, sewer pits stormwater pits, trees or any other services in front of the property.

- 5. The applicant acknowledges that processing of the attached plan will take minimum five (5) working days and that the applicant will be notified when the approved plan is available for collection.
- 6. The applicant acknowledges that an application to install a driveway is still required prior to any driveway construction.
- 7. The applicant acknowledges that an inspection fee is applicable for any additional inspection done for plan approval.

I (*name of applicant*) _____,
have read and agree to undertake and abide by all conditions included to this application and any subsequent approvals.

Signature of Applicant: _____

Date: _____

OFFICE USE ONLY

Application Received by: _____

Date: _____

Application Provided to: _____

Date: _____

Date of Receipt: _____

Receipt No. _____

Amount Charged: \$ _____


Payment Options: _____


PLEASE RETURN COMPLETED FORM TO THE CITY OF PALMERSTON

 In Person: Level 1, Civic Plaza,
1 Chung Wah Terrace, Palmerston

 palmerston@palmerston.nt.gov.au

 PO Box 1 Palmerston NT 0831

 8935 9922

 8935 9900

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