

# **SIGNS** PERMIT

#### APPLICATION / RENEWAL

#### ISSUED IN ACCORDANCE WITH THE PALMERSTON BY-LAWS AND SIGNS CODE

Name of Applicant:				
Business:				
Postal Address:				
Telephone:	Mobile:	F	acsimile:	
Email:				
Location of Sign:				
Private Property - Lot Number:				
Address:				
Public Place - Street Name:				
Planning Zone: (refer to Palmerst	on Signs Code: Sec	tion 7)		
Sign Type: (refer Palmerston Sign	s Code Section 9)			
High Pole Fascia Fro	eestanding 🔲 🛚 Ba	nner	Other 🗌	
Illumination: YES NO	Colours of pro	posed sign:		
Structural Details: (materials use	ed)			
Building Certificate Attached:			YES 🗌	NO 🗌
Relevant Building Elevations:				
and / or Location Plans Attache	d:		YES 🗌	NO 🗌
Location of roposed signage:	Inside Property	On building 🗌	Projecting	Other 🗌
Wording of Proposed signage:				
Please attach a scaled drawing o	of the proposed si	gn and location to	this application.	
Name of Insurer:				
Public Liability Amount Covered	d: \$			
Copy of Policy Attached:			YES 🗌	NO 🗌

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on <a href="https://www.palmerston.nt.gov.au">www.palmerston.nt.gov.au</a>.



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#### **DECLARATION**

I/We hereby agree to indemnify the City of Palmerston against any loss or damage caused by the sign and furthermore understand the terms and conditions under which this permit is issued, namely, compliance with the Signs Code and By-laws.

I am also aware that nothing in the By-laws or the Signs Code derogates from the requirements of any other law of the Northern Territory relating to the construction or installation of buildings or structures.

I understand it is an offence to make a false statement on this document.

Applicant's Signature:	Date:	
APPLICATION PROCEDURE		
Application forms for Permits shall be submitted	ed with drawings or plans to the Technical Servic	es
Department of the Council, PO Box 1, Palme	erston, NT 0831, or may be delivered to Coun	ıci
Offices at 1 Chung Wah Terrace, Palmerston,		

Offices at 1 Chung Wah Terrace, Palmerston.

The application must be accompanied by the appropriate fee (if any). All fees are non refundable as the fee contributes to the costs of processing and assessing the application. Fees and Charges

are available on Council's website at www.palmerston.nt.gov.au.

Where building permits are require for signage structures, they shall be obtained separately by the applicant from a building certifier. Once erected, you are required to contact Council within

Payment can be made in person at the Civic Plaza or via post with a cheque/money order or credit card details (below) to: City of Palmerston, PO Box 1, Palmerston, NT 0831.

seven days in order for the signage to be inspected, certified and registered on Council records.

PAYMENT			
Mr/Mrs/Miss/Ms			
Address:		Postcod	le:
Phone (W)	(H)	(M)	
I enclose my cheque/mon	ey order for \$		_or please debit my
Bankcard Mastercard			
Visa Expiry Date:		Card No.	
Signature:			
PLEASE RETURN FORM	WITH FULL PAYMEN	IT	

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Approved Not Approved
Signature of Authorised Officer:
Date:
PERMITS ARE ISSUED AT THE DISCRETION OF COUNCIL. COUNCIL MAY GRANT A PERMIT, REFUSE TO ISSUE A PERMIT, OR CANCEL A PERMIT WHICH HAS BEEN ISSUED.
Comments:
PLEASE RETURN COMPLETED FORM TO THE CITY OF PALMERSTON  † In Person: Level 1, Civic Plaza,

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**a** 8935 9900

**§** 8935 9922