

## CITY OF PALMERSTON

**Minutes of Risk Management & Audit Committee Meeting  
held in Council Chambers  
1 Chung Wah Terrace, Civic Plaza, Palmerston  
on Tuesday 25 August 2020 at 5:00pm**

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COMMITTEE MEMBERS	Iain Summers, Independent Member (Chair) Mark Blackburn, Independent Member Steve Bartlett, Independent Member Mayor Athina Pascoe-Bell Alderman Sarah Henderson
STAFF	Chief Executive Officer, Luccio Cercarelli Director Organisational Services, Richard Iap Director City Growth and Operations, Nadine Nilon Finance Manager, Maxie Smith Minute Secretary, Jessica Eves
GALLERY	KPMG Partner, David Howie KPMG Associate Director, Rachel Wilson

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### 1 ACKNOWLEDGEMENT OF COUNTRY

*I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.*

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### 2 OPENING OF MEETING

The Chair declared the meeting open at 5:00pm.

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### 3 APOLOGIES AND LEAVE OF ABSENCE

#### 3.1 Apologies

Moved: Alderman Henderson  
Seconded: Mayor Pascoe-Bell

THAT the apology received from Deputy Mayor Amber Garden for 25 August 2020 be received and noted.

CARRIED RMA9/0085 - 25/08/2020

Initials:



A Place for People

# RISK MANAGEMENT & AUDIT COMMITTEE

## MINUTES

Minute Book Page 140

3.2 Leave of Absence Previously Granted

Nil

3.3 Leave of Absence Request

Nil

### 4 DECLARATION OF INTEREST

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4.1 Committee Members

Nil

4.2 Staff

Nil

### 5 CONFIRMATION OF MINUTES

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5.1 Confirmation of Minutes

Moved: Alderman Henderson  
Seconded: Mr Mark Blackburn

THAT the minutes of the Risk Management & Audit Committee Meeting held on Tuesday, 28 July 2020 pages 131 to 138, be confirmed.

CARRIED RMA9/0086 - 25/08/2020

5.2 Business Arising from Previous Minutes

Nil

### 6 CONFIDENTIAL ITEMS

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6.1 Moving Confidential Items into Open

Nil

Initials: 

6.2 Moving Open Items into Confidential

Nil

6.3 Confidential Items

Nil

### 7 WORK PLAN

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Nil

### 8 FINANCIAL REPORTING

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Nil

### 9 INTERNAL CONTROLS AND RISK MANAGEMENT

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9.1 Strategic Risk Register Review – August 2020

Moved: Mr Steve Bartlett  
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT report entitled Strategic Risk Register Review - August 2020 be received and noted.
2. THAT the Strategic Risk Register including the control improvement plans and risk maturity roadmap, be presented to Council including feedback and comments from the Risk Management and Audit Committee with the following amendments:
  - Amend risk two net risk consequence moderate and likelihood possible with addition of associated controls, and control rating some weaknesses.
  - Timeframes and assignment of risk leads be provided at the October 2020 Risk Management and Audit Committee meeting.
3. THAT a review of the Strategic Risk Register be undertaken every twelve months and be presented to the Risk Management and Audit Committee at its February meeting.

CARRIED RMA9/0087 – 25/08/2020

### 10 WHISTLE BLOWING

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Nil

Initials:



### 11 INTERNAL AUDIT

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Nil

### 12 EXTERNAL AUDIT

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Nil

### 13 INFORMATION AND CORRESPONDENCE

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Nil

### 14 OTHER BUSINESS

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Nil

### 15 NEXT MEETING

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Moved: Mr Mark Blackburn

Seconded: Mayor Pascoe-Bell

THAT the next meeting for the Risk Management and Audit Committee be held on Tuesday, 27 October 2020 at 5.00pm in the Council Chambers, First Floor, Civic Plaza, 1 Chung Wah Terrace Palmerston and be open to the public subject to social distancing restrictions.

CARRIED RMA9/0088 - 25/08/2020

### 16 CLOSURE OF MEETING TO PUBLIC

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Moved: Mayor Pascoe-Bell

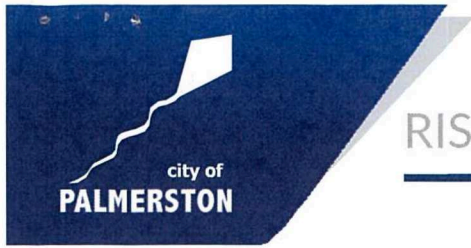
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2)* of the *Local Government Act* and *Regulation 8* of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

CARRIED RMA9/0089 - 25/08/2020

Initials:





A Place for People

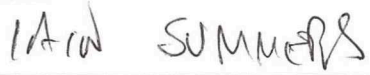
**17** ADJOURNMENT OF MEETING

The open section of the meeting adjourned at 5:58pm for the discussion of confidential matters.

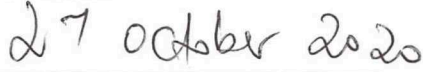
The Chair declared the meeting closed at 6:00pm.



Chair



Print Name



Date

Initials: \_\_\_\_\_

